



CITY COUNCIL REGULAR AGENDA
MONDAY, JULY 18, 2022
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - June 13, 2022 City Council/Planning Commission Joint Work Session
 - [B.](#) Approval of Minutes - July 5, 2022 City Council Work Session
 - [C.](#) Approval of Minutes - July 5, 2022 City Council Meeting
 - [D.](#) Approval of Claims List - June 2022 General Disbursements - \$896,876.71
 - [E.](#) Contractor's Request for Payment No. 1 - 2022 Street Seal Coat and Crack Repair Project
 - [F.](#) Public Right-of-Way Application - CenterPoint Energy
 - [G.](#) Contractor's Licenses
- 7. PUBLIC HEARING**
 - [A.](#) Rental License Revocation for Certain Property Located at 530 82nd Avenue NE
 - [B.](#) Rental License Revocation for Certain Property Located at 7827 Quincey Street NE
- 8. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Recreation Report
- 9. ORDINANCES AND/OR RESOLUTIONS**
- 10. NEW BUSINESS**
 - [A.](#) Authorize Conditional Job Offer to Anne Scanlon for Recreation Program Supervisor Position
 - [B.](#) Schedule Work Session for August 8, 2022 at 5:30pm
- 11. REPORTS**
 - [A.](#) Attorney's Report
 - [B.](#) Engineer's Report
 - [C.](#) Administrator Report
- 12. OTHER**
 - [A.](#) Correspondence
- 13. ADJOURN**

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council/Planning Commission Joint Work Session was held on June 13, 2022 at the City Hall, at 5:30 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30pm.

MEMBERS PRESENT

Mayor Bob Nelson

Councilmember Ken Wendling

Councilmember Brad Delfs

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

PLANNING COMMISSION MEMBERS PRESENT

Commissioner Hans Hansen

Commissioner Jeff Bernhagen

Commissioner Eric Julien

Commissioner Rick Cobbs

STAFF PRESENT

Administrator, Clerk/Treasurer Daniel Buchholtz, Building Official Jeff Baker, City Planner Phil Carlson (Stantec)

2. DISCUSSION ITEMS

A. Performance Standards Ordinance Discussion

Administrator Buchholtz introduced the item, stating that the City Council asked to review the proposed performance standards ordinance with the Planning Commission.

City Planner Carlson recommended adding the following language to the proposed ordinance:

1. Add the protection of property values to the statement of intent (Section 16.28.010(A)) as a rationale for the performance standards ordinance.
2. Add language limiting the highest one-minute equivalent noise level to be 75dB.
3. Clarify what the term “four-sided design” means in Section 16.28.010(B)(14)(c)(4).
4. Replace the term “modern metal paneling materials” with “factory finished metal paneling materials”

City Council and Planning Commission members spent a significant amount of time discussing the proposed performance standards and the impact on business expansions while protecting and enhancing property values throughout the City.

CONSENSUS of the City Council and Planning Commission was to recommend approval of the performance standards ordinance to the City Council with the changes suggested by the City Planner.

B. Ordinance Amending Section 16.64.040(C) of the Zoning Code relating to Automobile Sales as a Conditional Use in the I-1 Zoning District

Administrator Buchholtz stated that Tint Pros was seeking a code amendment to allow automobile sales as a conditional use in the I-1 district. He stated the City Council asked to discuss this matter further with the Planning Commission to determine an appropriate course of action.

Members of the City Council and Planning Commission raised concerns about adding a new zoning district for which automobile sales was permitted. The members also expressed a willingness to allow automobile sales for this business owner for a specific period of time. Administrator Buchholtz noted that this could be achieved through the use of an interim use permit.

CONSENSUS of the City Council and Planning Commission was to direct staff to draft a zoning ordinance amendment to allow interim use permits within the City and to make automobile sales an interim use in the I-1, Light Industrial, district.

3. REPORT

A. Planning Commission/City Council Reports -- None

B. Administrator Report – None

4. ADJOURN

Mayor Nelson adjourned the work session at 8:01pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Work Session was held on July 5, 2022 at the Spring Lake Park City Hall, 1301 81st Avenue NE, at 5:30 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30 PM.

MEMBERS PRESENT

Mayor Robert Nelson

Councilmember Ken Wendling

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

MEMBERS ABSENT

Councilmember Brad Delfs

STAFF PRESENT

Parks & Recreation Director Kay Okey, Police Chief Josh Antoine, Deputy City Clerk Wanda Brown

2. DISCUSSION ITEMS

A. Police Department Staffing

Police Chief Antoine stated that Sergeant Long submitted his retirement notice effective August 5, 2022. He said he would ask the City Council to promote Officer Fiske to Sergeant at the August 1, 2022 City Council meeting.

City Councilmembers discussed Community Policing. The Council asked the Police Chief to encourage the Police Officers to get out and acquaint themselves with the citizens of the community. Council inquired about hiring officers with more experience, and Police Chief Antoine said that they have tried to hire laterals, but to limited success.

CONSENSUS OF THE CITY COUNCIL was to direct staff to add an item to the agenda for July 5 City Council meeting, authorizing a conditional job offer, pending passing a psychological, medical, drug exam and physical agility test to Rene Alvarado.

B. Able Park Building Update

Parks Director Okey presented an update on the Able Park Building Project. She stated that with the remodel they would be keeping the slab and bones of the building. She said the building would be expanded to the north for storage and to the west to increase common space. She said the building would go from 672 square feet to 1460 square feet. She noted that there would be an additional sink if it was approved. She stated that a new roof and siding would be part of the building.

She stated that staff is requesting Council approval for funding architectural drawings for the Able Park Building and Picnic Shelter Reconstruction in the amount not exceed \$860,000.

Director Okey noted that the Preassembled Building appears less expensive; however, when the extra work that would need to be done by staff (demoing the existing building, running electrical, plumbing and other amenities), is added to the project cost it is not a cost-effective option.

Councilmember Dircks inquired about the next step for the project. Director Okey said the first thing to do is to approve the engineering plans and then budget an amount not to exceed \$740,000 and look for additional funding.

Director Okey noted that she will ask Wendel not to seek bids until she knows if any grant money has been awarded. She will be seeking CDBG funding. She stated that the item is on the July 5 City Council Meeting agenda for consideration.

3. REPORT - None

4. ADJOURN

Mayor Nelson adjourned the work session at 6:08 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on July 5, 2022 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Bob Nelson

Councilmember Ken Wendling

Councilmember Brad Delfs

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

STAFF PRESENT

Public Works Director Terry Randall, Police Chief Josh Antoine, Engineer Phil Gravel, Recreation Director Okey, Administrator Daniel Buchholtz.

VISITORS

Jenna Innes, Smith-Schafer & Associates

Officer Kelsey Smith

Officer Charlie Bloomer

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following addition be made to the agenda: 1) that item 7H Accept Retirement of Sergeant Mike Long and Authorize staff to Make a Conditional Job Offer to Rene Alvarado for Police Officer position.

5. PRESENTATION

A. Oath of Office – Police Officer Jeremiah Drinkwine

Administrator Buchholtz administered the Oath to officer Drinkwine. Police Chief Antoine pinned his badge.

6. DISCUSSION FROM THE FLOOR - None

7. CONSENT AGENDA

- A. Approval of Minutes - June 20, 2022 City Council Meeting
- B. Mayor's Proclamation - Park and Recreation Month - July 2022
- C. Resolution Appointing Election Judges for the 2022 Primary Election
- D. Contractors Licenses
- E. Contractor's Request for Payment No. 2 - 2022 Street Improvement Projects
- F. Accept Resignation of Glenn Bauer
- G. Accept Resignation of Conor Allen
- H. Accept Retirement of Mike Long & Authorize staff to Make a Conditional Job Offer to Rene Alvarado for Police Officer Position

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

8. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Randall stated that Public Works was busy preparing for Tower Days parade and activities at Lakeside Lions Park. Director Randall said that the department has been busy painting crosswalks and stop bars west of Highway 65. He noted that he has mowed approximately 8 yards that homeowners were not maintaining. He also stated that he did inspections on the Hayes/Garfield Project, while also inspecting all manholes, gate valves and storm sewers.

Councilmember Goodboe-Bisschoff inquired about the cost to residents. Director Randall stated that it cost \$75/hr. with a minimum of 2 hours, plus a \$75 administration fee. Councilmember Goodboe-Bisschoff asked if the charge is placed on the taxes. Public Works Director Randall noted that the resident is sent a bill and if it is not paid it is then certified to the property taxes.

B. Code Enforcement Report

The Code Enforcement report was accepted as presented.

9. ORDINANCES AND/OR RESOLUTIONS

A. Ordinance Amending Chapter 16 of the City Code to Establish Interim Use Permits and Amending Section 16.64.040 of the City Code

Administrator Buchholtz stated that the Planning Commission has recommended amendments to the City Code relating to interim use permits. He noted that the language creates authority for the City to issue interim use permits to allow a use for a brief period of

time or until a specific triggering event occurs. He stated that the permit will not run with the land.

Administrator Buchholtz stated that the use table was amended to allow automobile sales as an interim use in the I-1, Light Industrial, zoning district. He noted that the Planning Commission also recommends amending the use table to make automobile sales an interim use in the C-2, Neighborhood and Service Center Commercial, zoning district instead of a conditional use. He said that the proposed ordinance excludes car washes from the use table, while removing brewer taprooms and cocktail rooms as conditional use in the C-3, Commercial, zoning district in an effort to remove all assembly uses from said district.

Motion made by Councilmember Delfs approving Ordinance Amending Chapter 16 of the City Code to Establish Interim Use Permits and Amending Section 16.64.040 of the City Code.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Voting Nay: Councilmember Goodboe-Bisschoff. Motion Carried.

B. Resolution Authorizing Summary Publication of Ordinance 482, an Ordinance Amending Chapter 16 of the City Code to Establish Interim Use Permits and Amending Section 16.64.040 of the City Code

Motion made by Councilmember Wendling to approve Resolution Authorizing Summary Publication of Ordinance 482, an Ordinance Amending Chapter 16 of the City Code to Establish Interim Use Permits and Amending Section 16.64.040 of the City Code.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion Carried.

10. UNFINISHED BUSINESS

A. Rental License Revocation for Certain Property Located at 7914 Van Buren Street NE

Administrator Buchholtz stated that the property passed the inspection, so no action is needed.

11. NEW BUSINESS

A. Approve 2023 North Metro Telecommunications Commission Budget

Administrator Buchholtz gave an overview of the 2023 North Metro Telecommunications Commission Budget. He stated that the proposed budget is \$1,414,098, which represents almost \$60,000 increase over the 2022 operating budget. He stated that the increase includes a 2.75% COLA increase for staff, benefits increase, building maintenance cost, bandwidth costs, higher energy rates and insurance costs.

Administrator Buchholtz stated the capital cost for 2023 are \$628,335, which represents a \$39,161 decrease from the 2022 budget. The capital expenditures include video equipment for North Metro TV, office equipment, parking lot repairs, \$229,425 for HD Bond payment and \$200,000 returned to cities.

Motion made by Councilmember Goodboe-Bisschoff to Approve 2023 North Metro Telecommunications Commission Budget.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion Carried.

B. 2021 Audited Financial Statements

Jenna Innes, Smith Schafer and Associates, gave an overview of the City's 2021 financial statements. She stated that the City received an unmodified opinion, that the financial statements are free of material misstatements. She stated that there were no exceptions noted under the Minnesota Legal Compliance testing. Ms. Innes stated the fund types include Governmental and Enterprise.

She stated the City's General Fund Balance that the end of 2021 was \$2,531,584, which represents 59% of the 2021 expenditures. She stated that the bonds, certificates and notes payable as of December 31, 2021 was \$2,675,679, with the majority of the debt service paid off by 2025.

Motion made by Councilmember Dircks to accept the 2021 Audited Financial Statements.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion Carried.

C. Accept Resignation of Jamie Cassidy & Authorization to Begin Hiring Process for Recreation Program Coordinator

Recreation Director Okey thanked Jamie for his hard work over the last year. She stated his last day for Spring Lake Park is July 8, 2022.

Motion made by Mayor Nelson to accept Resignation of Jamie Cassidy and Authorize the Hiring Process for Recreation Program Coordinator.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion Carried.

D. Architectural/Engineering Services Contract - Able Park Building Project

Recreation Director Okey gave an overview of the Able Park Building Project noting that it is an ongoing project as part of the Master Plan to renovate and remodel the Able Park Building. Director Okey is recommending that the City Council approve an agreement with Wendel Architectural Firm in the amount of \$57,800.00 for Architectural/Engineering Services.

Director Okey noted that the scope of services being requested of Wendel Architectural Firm is as follows:

- Work will include preparation of Schematic Design, Design Development, Construction Documents.
- Construction Documents will include drawings and project manual as required to obtain public competitive bids.
- Wendel will provide drawings and other information as needed to obtain city site and building permits.
- Wendel will issue documents for Bidding and assist the Owner in obtaining bids for the project.
- Wendel will provide standard Construction Administration services, including progress meetings, answering RFIs, issuing proposal requests and change orders as needed, making periodic site observations, reviewing contractor pay requests and making punch list and final inspections.

Recreation Director Okey stated that she is seeking grant money to offset the project cost, and will request that Wendel hold off the bid process until grants are confirmed. She stated that she would like the project to begin this Fall.

Motion made by Councilmember Goodboe-Bisschoff to approve an agreement with Wendell Architectural Firm in the amount of \$57,800.00 for Architectural/ engineering Services.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion Carried.

12. REPORTS

A. Engineer Report

Engineer Gravel stated the sealcoat project went well, and Administrator Buchholtz authorized the contractor to start at 4 AM. Engineer Gravel stated that he is working with Public Works Director Randall on the lining project for 2023.

B. Attorney Report

No Report

C. Administrator Report

Administrator Buchholtz stated he attended the League of Minnesota Conference in Duluth and found the education and networking opportunities worthwhile. He stated that he served on the Nominating Committee to help select candidates to serve on the League Board.

13. OTHER

A. Correspondence

14. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:53 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2022

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Claim Res. #22-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
72066	AMERITAS	PAYROLL	\$ 29.08
72067	CENTRAL PENSION FUND	PAYROLL	\$ 1,040.04
72068	DEARBORN LIFE INS COMPANY	PAYROLL	\$ 263.52
72069	DELTA DENTAL	PAYROLL	\$ 1,471.85
72070	L.E.L.S	PAYROLL	\$ 292.50
72071	LOCAL 49	PAYROLL	\$ 105.00
72072	MN CHILD SUPPORT PAYMENT CENTER	PAYROLL	\$ 235.50
72073	NCPERS GROUP LIFE INS	PAYROLL	\$ 40.00
72074	PREFERRED ONE	PAYROLL	\$ 15,756.13
72076	ALLEGRA PRINT & IMAGING	RENTAL INSPECTION REPORTS	\$ 87.04
72077	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$ 159.98
72078	AMERICAN MESSAGING	PW PAGER	\$ 4.99
72079	ANOKA COUNTY PROPERTY RECORDS	RESOLUTION RECORDINGS	\$ 138.00
72080	ANOKA COUNTY TREASURY	JOINT POWERS AGREEMENT	\$ 1,683.65
72081	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$ 50.00
72082	ASPEN MILLS	PD RESRV UNIFRMS-HENDRICKSON, SCHMIDT	\$ 692.50
72083	AT & T	CELL PHONE SERVICES	\$ 246.63
72084	AT & T	CELL PHONE SERVICES	\$ 447.05
72085	BARTON SAND & GRAVEL CO	CONCRETE & ASPHALT	\$ 240.00
72086	BATTERIES PLUS BULBS	BATTERIES	\$ 70.18
72087	BILL NEISS	EMERGENCY CARE SERVICES-TOWER DAYS	\$ 750.00
72088	CARDINAL INVESTIGATIONS	BKGRD INVEST-ALVARADO, DRINKWINE, LYON	\$ 3,740.00
72089	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$ 8,328.92
72090	CENTRAL TURF & IRRIGATION SUPPLY	SUPPLIES	\$ 140.73
72091	CHAMPION YOUTH	KARATE-SPRING 2022 SESSION	\$ 1,394.40
72092	CINTAS	FLOOR MATS	\$ 92.23
72093	CITY OF ROSEVILLE	NET MOTION ACCESS	\$ 150.13
72094	COMPUTER INTEGRATION TECHNOLOGIES	OFFICE 365 AGREEMENT	\$ 384.00
72095	CONNEXUS ENERGY	STREET LIGHTS	\$ 9.74
72096	CONNOR MOLL	YOUTH SOFTBALL UMPIRE	\$ 117.00
72097	COTTENS INC	SUPPLIES	\$ 47.85
72098	ECM PUBLISHERS, INC	ANOKA CTY SHOPPER ADS	\$ 232.40
72099	EMERGENCY AUTOMOTIVE TECHNOLOGIES	RESERVE TRUCK GPS REPAIR	\$ 241.80
72100	ESS BROTHERS, INC	CONTRACTUAL SERVICES	\$ 928.80
72101	GOPHER STATE ONE-CALL, INC	LOCATES	\$ 117.45
72102	HEALTH PARTNERS OCCUPATIONAL HEALTH	MEDICAL EXPENSES-DRINKWINE	\$ 744.00
72103	HEARTLAND TIRE, INC	CHIEFS CAR TIRES	\$ 735.96
72104	HOLT-PETERSON BUS	MEDORA TRIP	\$ 6,095.00
72105	INDEPENDENT TESTING TECHNOLOGIES, INC	CONTRACTUAL SERVICES	\$ 1,215.00
72106	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	\$ 288.10
72107	KIMBERLY VO	TOWER DAYS BUTTON WINNER	\$ 425.00
72108	RICHARD KRAMER	REIMBURSEMENT FOR A.T.O.M MEMBERSHIP	\$ 25.00
72109	MICHAEL LEDMAN	YOGA SESSIONS IN HOUSE & VIRTUAL	\$ 486.00
72110	LISA MURPHY	MILEAGE REIMB. PLEAA CONF. 5/18-5/20	\$ 71.12
72111	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$ 1,391.30
72112	MARIE RIDGEWAY LISS, LLC	POWER PROGRAM	\$ 465.00
72113	MARTIN-MCALLISTER	MEDICAL EXPENSES-PSYCH--DRINKWINE	\$ 600.00
72114	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$ 48,922.81
72115	MGSB MARCHING BAND	TOWER DAYS PARADE	\$ 300.00
72116	MHSRC/RANGE	DRIVING CLASS	\$ 312.00
72117	MICHAEL HANDLER	SUMMER MUSIC SERIES	\$ 700.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2022
Page: 2
Claim Res. #22-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
72118	MINNESOTA DEPT OF HEALTH	QTR WATER CONNECTION FEE	\$ 5,366.00
72119	MINNESOTA RECREATION & PARK ASSOC.	JOB POSTING-SEASON. SUMMER PROG. STAFF	\$ 25.00
72120	MODERN HEATING & AIR	RANGE VENTILATION INSPECTION	\$ 395.00
72121	NORTHWEST ASPHALT, INC	2022 STREET IMPROVEMENT PROJECT	\$ 242,339.72
72122	ON-SITE SANITATION INC	STD CONSTRUCTION RESTROOM	\$ 48.86
72123	PATRIOTS MARCHING BAND	TOWER DAYS PARADE	\$ 300.00
72124	RECYCLE TECHNOLOGIES	RECYCLING EVENT 5/14	\$ 1,449.15
72125	SLPHS MUSIC	SUMMER MUSIC SERIES	\$ 250.00
72126	SMITH SCHAFER & ASSOCIATES	AUDITING SERVICES	\$ 1,500.00
72127	ST. FRANCIS HS MARCHING SAINTS	TOWER DAYS PARADE	\$ 300.00
72128	KENNETH A. TOLZMANN, SAMA	2ND QTR ASSESSMENT FEE	\$ 9,446.25
72129	ULINE	OPERATING SUPPLIES-EVIDENCE ROOM	\$ 252.19
72130	VISU-SEWER INC	CCTV SANITARY SEWER INSPECTION	\$ 24,533.30
72131	VISU-SEWER INC	2021 SANITARY SEWER LINING PROJECT	\$ 150,816.78
72132	W. HOFFMAN SOD COMPANY	SOD	\$ 57.00
72133	AMERITAS	PAYROLL	\$ 29.08
72134	CENTRAL PENSION FUND	PAYROLL	\$ 1,040.04
72135	DEARBORN LIFE INS COMPANY	PAYROLL	\$ 254.52
72136	DELTA DENTAL	PAYROLL	\$ 1,471.85
72137	L.E.L.S	PAYROLL	\$ 292.50
72138	LOCAL 49	PAYROLL	\$ 105.00
72139	MN CHILD SUPPORT PAYMENT CENTER	PAYROLL	\$ 235.50
72140	NCPERS GROUP LIFE INS	PAYROLL	\$ 40.00
72141	PREFERRED ONE	PAYROLL	\$ 15,756.13
72142	AID ELECTRIC SERVICE, INC	ADD 50A RECEPTICLES @ LAKESIDE PARK	\$ 1,550.67
72143	ANNE SAYER	CASINO TRIP TO DIAMOND JO'S WITHDRAW	\$ 79.00
72144	ANOKA COUNTY 4-H	TOWER DAYS 6/11 & 6/12	\$ 1,575.00
72145	ASPEN MILLS	UNIFORM ALLOWANCE--BLOOMER	\$ 34.85
72146	BERNICE FUEHRER	CASINO TRIP TO DIAMOND JO'S WITHDRAW	\$ 79.00
72147	BEVERLY NELSON	CASINO TRIP TO DIAMOND JO'S WITHDRAW	\$ 79.00
72148	BRIANA ERWIN	UTILITIY OVERPMNT REFUND	\$ 33.55
72149	CAROUSEL MOTOR GROUP	AUTO EQUIP & REPAIR	\$ 1,102.08
72150	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$ 1,879.56
72151	CINTAS	FLOOR MATS	\$ 92.23
72152	COMCAST	MONTHLY UTILITIES-ARTHUR ST	\$ 107.92
72153	CONNOR MOLL	YOUTH SOFTBALL UMPIRE	\$ 58.50
72154	COTTENS INC	SUPPLIES FOR JETTER	\$ 52.38
72155	DAVE CHLEBECK	COURT TIME	\$ 89.12
72156	DAVID SCHEEL	TOWER DAYS-KIDS TRAIN ACTIVITY	\$ 500.00
72157	DEAN-O-MITE ENTERTAINMENT	TOWER DAYS 2022	\$ 500.00
72158	DEARBORN LIFE INS COMPANY	COBRA PMNT	\$ 191.50
72159	DONNA JOHNSON	CASINO TRIP TO DIAMOND JO'S WITHDRAW	\$ 79.00
72160	ELIZABETH SCHRAER, TRUSTEE DAVID KOLL	UTILITIY OVERPMNT REFUND	\$ 37.24
72161	ELLEN DUNCAN	CASINO TRIP TO DIAMOND JO'S WITHDRAW	\$ 79.00
72162	EULL'S MANUFACTURING CO INC	SUPPLIES	\$ 849.00
72163	EVIDENT INC	OFFICE SUPPLIES	\$ 279.08
72164	GAME TRUCK TWIN CITIES, LLC	VIDEO GAMING THEATER-TOWER DAYS	\$ 486.00
72165	GLORIA WENGLER	CASINO TRIP TO DIAMOND JO'S WITHDRAW	\$ 79.00
72166	INSTRUMENTAL RESEARCH INC	MAY WATER TESTING	\$ 80.00
72167	MANSFIELD OIL COMPANY	UNLEADED FUEL & UNDER 500 GAL FEE	\$ 1,645.63
72168	MCCRAY EXPRESS SPORTS NETWORK	ADULT SOFTBALL UMPIRE	\$ 512.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2022

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Claim Res. #22-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
72169	MIKE LONG	CLOTHING & PERSONAL EQUIP-GLOCK 43X	\$	483.78
72170	NORTHLAND TRUST SERVICES, INC	2017A GEN. OBLIG. EQUIP CERT OF INDEBT.	\$	3,450.00
72171	OFFICE OF MN.IT SERVICES	MNIT FIBER OPTICS	\$	44.60
72172	PRAIRIE RESOTRATIONS, INC.	SITE EVALUATION FEE	\$	250.00
72173	SOCIAL CLUB SIMPLE	HOW TO CREATE A YOUTUBE CHANNEL CLASS	\$	12.00
72174	TERRY SPENSLEY	UTILTIY OVERPMNT REFUND	\$	35.39
72175	THE SHERWIN WILLIAMS CO.	TRAFFIC PAINT	\$	233.50
72176	TOPWASH.COM	CAR WASHES	\$	90.00
72177	WELLS FARGO CREDIT CARD	CC PMNT	\$	30.00
72178	EXCEL ENERGY	MONTHLY UTILITIES	\$	3,621.86
72179	CENTRAL RENTAL CO	BOBCAT, MT52 MINI LOADER RENTAL	\$	180.79
72180	CENTRAL TURF & IRRIGATION SUPPLY	SUPPLIES	\$	301.58
72181	CINTAS	FLOOR MATS	\$	92.23
72182	CONNEXUS ENERGY	MONTHLY UTILITIES-8463 TERRACE RD	\$	49.35
72183	CONNEXUS ENERGY	MONTHLY UTILITIES-8500 CENTRAL AVE	\$	267.41
72184	DIAMOND VOGEL PAINTS	TRAFFIC PAINT	\$	604.92
72185	ECM PUBLISHERS, INC	JUNE 20 MTG-SWPPP	\$	53.75
72186	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	5,098.12
72188	JOEY D'S TREE SERVICE	626 RECO LN-DEAD ASH TREE-CUT & HAUL	\$	400.00
72189	KLM ENGINEERING INC	ABLE & ARTHUR ST TOWER ROV EVALUATION	\$	5,300.00
72190	LEE PHENG	VOIDED PERMIT	\$	63.55
72191	LEE'S HEATING & AIR	CONTRACTUAL SERVICES	\$	800.00
72192	MANSFIELD OIL COMPANY	UNLEADED FUEL & UNDER 500 GAL FEE	\$	1,653.65
72193	METROPOLITAN COUNCIL	SAC DEFERRAL JUNE PMNT	\$	2,771.44
72194	MICHAEL HIATT	UTILTIY OVERPMNT REFUND	\$	220.00
72195	MINNESOTA-WIS PLAYGROUND INC	VOLLEYBALL NET	\$	495.00
72196	KAY OKEY	MILEAGE REIMBURSEMENT	\$	50.46
72197	ON-SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$	360.00
72198	SPRING LAKE PARK LUMBER	SUPPLIES	\$	1.11
72199	THE SHERWIN WILLIAMS CO.	TRAFFIC PAINT	\$	2,101.50
72200	USS MINNESOTA ONE MT LLC	SOLAR	\$	12,799.07
72201	WALTERS RECYCLING REFUSE SERVICE	ORGANICS & TRASH	\$	524.17
72202	TWIN CITIES BMEU WEST	QTRLY WTR BILL MAIL-CHK REQ-PERMIT 1611	\$	770.00
72203	ANOKA COUNTY TREASURY	LANGUAGE LINE MAY 2022		55.62
72204	ASPEN MILLS	UNIFRMS & EQUIP-DRINKWINE, IMIG, SMITH	\$	1,980.15
72205	ASSURED SECURITY	DOOR LOCKING REPAIR-GOV'T BUILDING	\$	235.30
72206	BUSINESS ESSENTIALS	SUPPLIES	\$	1,538.89
72207	CHRISTOPHER DIENGER	SKOLI VIKINGS TOUR WITHDRAW	\$	81.00
72208	CINTAS	FLOOR MATS	\$	92.23
72209	COMM-WORKS, LLC	PARK CAMERAS	\$	125.00
72210	COMPUTER INTEGRATION TECHNOLOGIES	CONTRACTUAL SERVICES	\$	3,048.00
72211	CONNOR MOLL	YOUTH SOFTBALL UMPIRE	\$	97.50
72212	CORE & MAIN LP	SUPPLIES	\$	1,499.64
72213	PEGGY DECKER	MOSAIC BIRDBATH CLASS	\$	60.00
72214	DIAMOND VOGEL PAINTS	SUPPLIES	\$	688.34
72215	ECM PUBLISHERS, INC	06/27 PH SEC 16.64.040 A, ORD # 480 & 481	\$	155.88
72216	EMBEDDED SYSTEMS, INC	SIREN FEES	\$	553.50
72217	KAREN FISKE	OPERATING SUPPLIES REIMBURSEMENT	\$	32.22
72218	FRANK HALLIN	UTILITY OVERPMNT REFUND	\$	107.41
72219	GALES AUTO BODY	DAMAGE TO RESERVE TRUCK	\$	352.48
72220	HAWKINS WATER TREATMENT	WATER CHEMICALS & OHAUS SD 35 SCALES	\$	780.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2022
Page: 4
Claim Res. #22-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
72221	HOLLY ROSA	CAR DETAILING	\$ 254.03
72222	INCLUSION SOLUTIONS, LLC	VOTING BOOTHS	\$ 9,458.94
72224	LAND TITLE	UTILITY OVERPMNT REFUND	\$ 200.00
72225	LANDS' END	CLOTHING & PERSONAL EQUIP-KILEY	\$ 40.95
72226	MICHAEL LEDMAN	YOGA SESSIONS IN HOUSE & VIRTUAL	\$ 297.00
72227	LISA MURPHY	CLOTHING & EQUIP REIMBURSEMENT	\$ 59.98
72228	LUIS ALEBERTO & REINO AVARADO	UTILITY OVERPMNT REFUND	\$ 101.09
72229	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$ 1,015.32
72230	MCCRAY EXPRESS SPORTS NETWORK	ADULT SOFTBALL UMPIRE	\$ 448.00
72231	MENARDS CAPITAL ONE TRADE CREDIT	CC PMNT	\$ 145.82
72232	MISS MYRA & THE MOONSHINERS	SUMMER MUSIC SERIES - 07/06/22	\$ 700.00
72233	MN PUBLIC FACILITIES AUTHORITY	SEMI-ANNUAL LOAN REPAYMENT	\$ 244,807.89
72234	M-R SIGN CO INC	NO PARKING SIGNS	\$ 247.78
72235	MUNICIPAL PAVING PLANT	ASPHALT	\$ 152.07
72236	NORTHWEST ASPHALT, INC	WATRMN BRKS- 598 79TH & 643 ROSEDALE	\$ 6,453.38
72237	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	\$ 198.42
72238	PANTHER TRACK BOOSTERS	TOWER DAYS PANTHER FUN RUN	\$ 1,070.00
72239	PITNEY BOWES	POSTAGE REFILL	\$ 794.95
72240	PLUNKETT'S INC	PEST CONTROL	\$ 96.30
72241	RYAN JULIEN	TOWER DAYS TARP FOR STAGING	\$ 144.51
72242	JIM RYGWALL	GOOD TIMIN' PERFORMANCE 06/22/22	\$ 200.00
72243	SMITH SCHAFFER & ASSOCIATES	AUDITING SERVICES	\$ 3,900.00
72244	TASC	COBRA ADMIN FEE	\$ 30.08
72245	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$ 404.25
72246	ULINE	OPERATING SUPPLIES	\$ 24.00
TOTAL DISBURSEMENTS			\$ 896,876.71

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements
this _____ day of _____, 20_____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis, MN 55402
Tel: (612) 712-2000

July 8, 2022

Mr. Daniel Buchholtz, Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2022 Street Seal Coat and Crack Repair Project
Project No. 193805507
Contractor's Request for Payment No. 1

Dear Dan:

Attached for city approval is Contractor's Request for Payment No. 1 for the 2022 Street Seal Coat and Crack Repair Project. The prime Contractor on this project is Allied Blacktop Company.

This request includes payment for the crack repair and seal coat. This request does not include the pavement marking portion of the project.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Allied Blacktop Company. in the amount of \$107,843.53.**

Please execute the payment request documents. Keep one copy for your records, forward a copy to Allied Blacktop Company, and return one copy to me.

Feel free to contact me if you have any questions.

Regards,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel
City Engineer

Enclosure

cc: Naomi Bretz, Allied Blacktop Company
Terry Randall, Public Works Director



Owner: City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date: July 8, 2022
For Period: 6/1/2022 to 7/8/2022	Request No: 1
Contractor: Allied Blacktop Company, 10503 89th Ave. N., Maple Grove, MN 55369	

CONTRACTOR'S REQUEST FOR PAYMENT
2022 STREET SEAL COAT AND CRACK REPAIR PROJECT
STANTEC PROJECT NO. 193805507

SUMMARY

1	Original Contract Amount		\$ 149,821.00
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 149,821.00
5	Value Completed to Date		\$ 113,519.50
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 113,519.50
8	Less Retainage 5%		\$ 5,675.97
9	Subtotal		\$ 107,843.53
10	Less Amount Paid Previously		\$ 0.00
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 1		\$ 107,843.53

Recommended for Approval by:
STANTEC



7-8-2022

Approved by Contractor:
ALLIED BLACKTOP COMPANY

Per Allied Invoice 8238 dated 6-28-22

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID							
1	MOBILIZATION	LS	1	8500.00	0.9	0.9	\$7,650.00
2	TRAFFIC CONTROL	LS	1	10000.00	0.9	0.9	\$9,000.00
3	ROUTE AND SEAL CRACK REPAIR	LBS	5900	2.75	3000	3000	\$8,250.00
4	CLEAN AND SEAL CRACK REPAIR	LBS	5900	2.50	3391	3391	\$8,477.50
5	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	570	60.00	570	570	\$34,200.00
6	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	14820	3.10	14820	14820	\$45,942.00
7	4" DOUBLE SOLID LINE, YELLOW PAINT	LF	39100	0.25			\$0.00
8	4" SOLID LINE, YELLOW PAINT	LF	4000	0.13			\$0.00
9	4" BROKEN LINE, YELLOW PAINT	LF	4000	0.13			\$0.00
10	4" SOLID LINE, WHITE PAINT	LF	43900	0.13			\$0.00
11	24" STOP BAR SOLID LINE, WHITE PAINT	LF	166	7.00			\$0.00
12	LT., RT., or THRU ARROW PVMT. MARKING, WHITE PAINT	EA	42	60.00			\$0.00
TOTAL BASE BID							<u>\$113,519.50</u>
TOTAL BASE BID							<u>\$113,519.50</u>
WORK COMPLETED TO DATE:							<u>\$113,519.50</u>

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193805507
CONTRACTOR ALLIED BLACKTOP COMPANY

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	06/01/2022	07/08/2022	107,843.53	5,675.97	113,519.50

Material on Hand

Total Payment to Date		\$107,843.53	Original Contract	\$149,821.00
Retainage Pay No. 1		5,675.97	Change Orders	
Total Amount Earned		\$113,519.50	Revised Contract	\$149,821.00



CITY OF SPRING LAKE PARK
1301 Eighty-First Avenue N.E.
Spring Lake Park, MN 55432
Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

SAP# 103655258

MGC# 22-67033

NAME/COMPANY: CENTERPOINT ENERGY

GOPHER 1-CALL REG. NO.: 0029

ADDRESS: 700 LINDEN AVE W, MINNEAPOLIS, MN 55403

PHONE: 612-321-5302

FAX: _____

E-MAIL ADDRESS: latanya.lewis@centerpointenergy.com

NAME OF REPRESENTATIVE: LaTanya Lewis

REPRESENTATIVE PHONE NO'S.: _____

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:

Install new gas service line - 7753 TYLER ST NE

START DATE: 7/18/22

COMPLETION DATE: 12/31/2022

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION: Q3 Contracting 651-224-2424

OK 7-7-22

TL

LaTanya Lewis

Authorized Representative Signature

Please waive permit
fees per franchise
agreement

7/7/22

Date

FOR OFFICE USE ONLY

- ☐ PROOF OF CERTIFICATE OF INSURANCE:
☐ SCALED DRAWING SHOWING LOCATION
☐ COPY OF INSURANCE POLICIES
(If Corporation; from Secretary of State)

VERIFICATION DATE: _____

- ☐ LETTER OF CREDIT OR CONST. BOND
☐ COPY OF CERTIFICATE OF AUTHORITY
(From M.P.U.C., State, or Federal Agency)

PERMIT FEES: ☐ Excavation Hole - \$150.00
☐ Trench - \$70.00/100'+Hole fee

☐ Emergency Hole - \$55.00
☐ Obstruction Fee - \$50.00+.05/Ft.

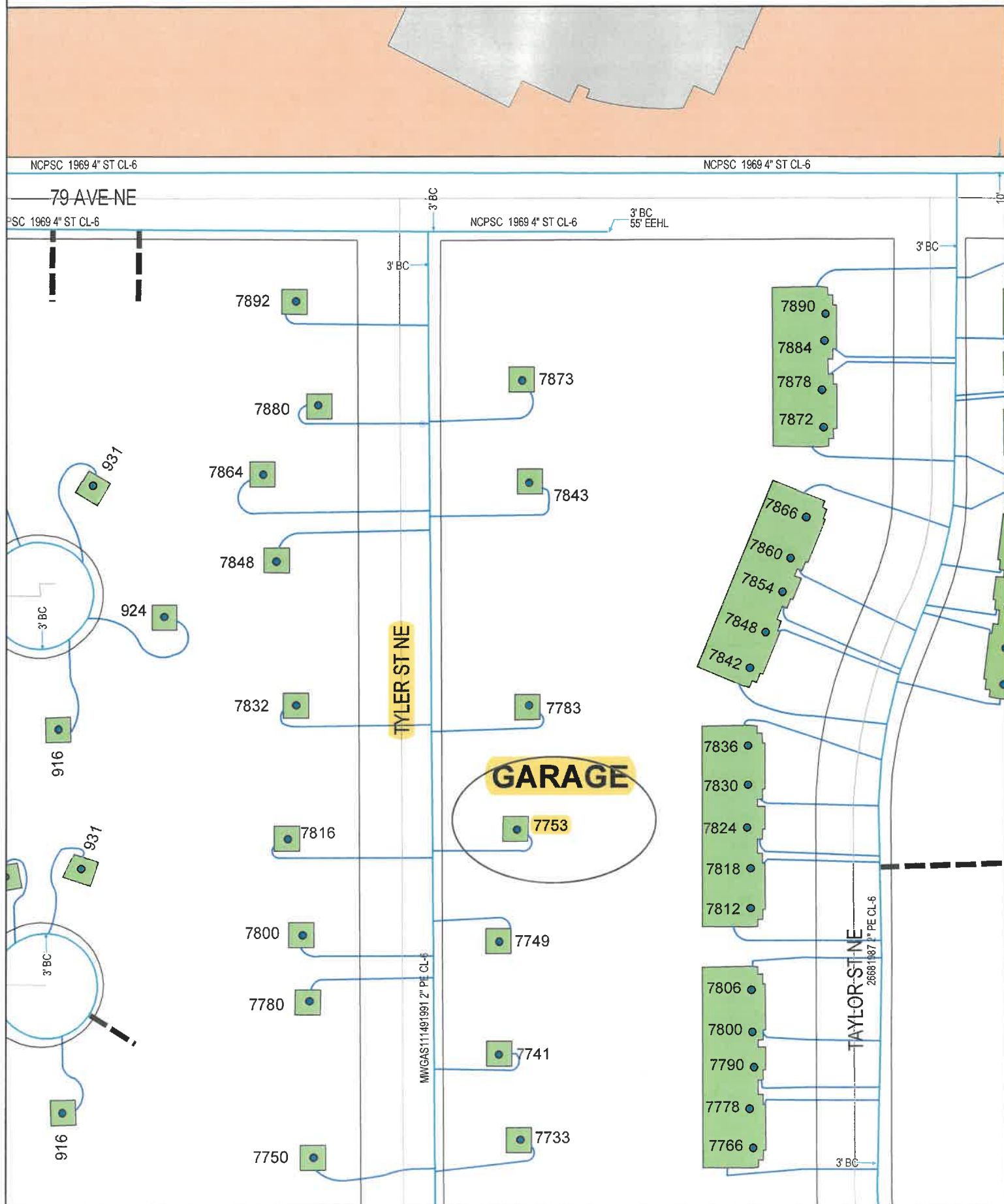
Receipt No.: _____

Date: _____

Initials: _____

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227
48 HOURS PRIOR TO COMMENCING WORK

GENERAL LOCATION ONLY. DO NOT USE TO LOCATE FOR EXCAVATION. CALL 1-800-252-1166 FOR ONSITE LOCATIONS AND STAKING.



Plotted by: i221539

Plot Date: 6/29/2022

Field1:

Field2:

Scale: 1" : 100'



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's License

July 18, 2022

Blacktopping Contractor

Darrell's Contracting, Inc.

Mechanical Contractor

Cities1 Plumbing & Heating

Sedgwick Heating

Plumbing Contractor

AT Plumbing , Heating and AC, LLC.

Cities1 Plumbing & Heating

Haas Plumbing, LLC.

Window Concepts of Minnesota

City of Spring Lake Park

RESOLUTION NO. 22-

RESOLUTION APPROVING RENTAL LICENSE REVOCATION FOR CERTAIN PROPERTY LOCATED AT 530 82nd Ave NE, PURSUANT TO SECTION 12.16.140 OF THE CITY OF SPRING LAKE PARK CODE

WHEREAS, FYR SFR Borrower LLC (Hereinafter "License Holder") is the legal owner of the real property at 530 82nd Ave NE Spring Lake Park MN, 55432; and

WHEREAS, pursuant to City Code, 12.16.140 of the City of Spring Lake Park written notice setting forth the causes and reasons for the proposed council action contained herein and notice of a public hearing to be held on at 7:00 pm on July 18th, 2022 was given to the license holder on June 13, 2022

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that, in accordance with the foregoing, and all ordinances and regulations of the City of Spring Lake Park, the City Council adopts the following.

Findings of Fact

1. That on or about April 28, 2022 Code Enforcement staff completed an initial rental housing inspection at the property of 530 82nd Ave NE in the City of Spring Lake Park MN. The property failed its rental inspection.
2. That on or about June 9, 2022 Code Enforcement staff completed a follow up inspection at the property of 530 82nd Ave NE in the City of Spring Lake Park MN. The property failed re-inspection.
3. That on or about June 13, 2022 the property owner and all tenants were notified of the pre-council inspection scheduled for July 18, 2022 at 10:00 am.
4. That based upon said records of the Code Enforcement, the following conditions and violations of the City Property Maintenance Code were found to exist, to-wit:
 - a. Failure of rental housing inspection on April 28, 2022.
 - b. Failure of rental housing re-inspection on June 9, 2022.
5. That all parties, including the license holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 12 Article 16.140 of the City of Spring Lake Park.

Order of Council

1. The rental license belonging to the license holder described herein and identified as FYR SFR Borrower LLC hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by license Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by license Holder.

The foregoing resolution as moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Where the Mayor declared said resolution duly passed and adopted this the 18th day of
July, 2022.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

City of Spring Lake Park

RESOLUTION NO. 22-

RESOLUTION APPROVING RENTAL LICENSE REVOCATION FOR CERTAIN PROPERTY LOCATED AT 7827 Quincy ST NE, PURSUANT TO SECTION 12.16.140 OF THE CITY OF SPRING LAKE PARK CODE

WHEREAS, FYR SFR Borrower LLC (Hereinafter "License Holder") is the legal owner of the real property at 7827 Quincy St NE Spring Lake Park MN, 55432; and

WHEREAS, pursuant to City Code, 12.16.140 of the City of Spring Lake Park written notice setting forth the causes and reasons for the proposed council action contained herein and notice of a public hearing to be held on at 7:00 pm on July 18th, 2022 was given to the license holder on June 13, 2022

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that, in accordance with the foregoing, and all ordinances and regulations of the City of Spring Lake Park, the City Council adopts the following.

Findings of Fact

1. That on or about April 28, 2022 Code Enforcement staff completed an initial rental housing inspection at the property of 7827 Quincy St NE in the City of Spring Lake Park MN. The property failed its rental inspection.
2. That on or about June 9, 2022 Code Enforcement staff completed a follow up inspection at the property of 7827 Quincy St NE in the City of Spring Lake Park MN. The property failed re-inspection.
3. That on or about June 13, 2022 the property owner and all tenants were notified of the pre-council inspection scheduled for July 18, 2022 at 10:30 am.
4. That based upon said records of the Code Enforcement, the following conditions and violations of the City Property Maintenance Code were found to exist, to-wit:
 - a. Failure of rental housing inspection on April 28, 2022.
 - b. Failure of rental housing re-inspection on June 9, 2022.
5. That all parties, including the license holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 12 Article 16.140 of the City of Spring Lake Park.

Order of Council

1. The rental license belonging to the license holder described herein and identified as FYR SFR Borrower LLC hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by license Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by license Holder.

The foregoing resolution as moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Where the Mayor declared said resolution duly passed and adopted this the 18th day of
July, 2022.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Police Report
June 2022

Submitted for Council Meeting: July 18,2022

The Spring Lake Park Police Department responded to eight hundred and six calls for service for the month of June 2022. This is compared to responding to six hundred and fifty calls for service in June 2021.

Investigator Bennek reports handling twenty-five cases for the month of June 2022. Twenty-three of these cases were felony cases and two were misdemeanor cases. Investigator Bennek also continues to monitor five forfeiture cases. Investigator Bennek coordinated our second catalytic converter marking event at Heartland Tire on June 30th. Investigator Bennek reported that twenty-five vehicles were marked during that event. For further details, see Investigator Bennek's attached report.

School Resource Officer Imig did not submit a monthly school report due to the school year ending in early June. Officer Imig did submit a annual report for the 2021-2022 school year. Please see Officer Imig's annual report attached below for further details. Officer Imig did let me know that it was a great year in the school and he is looking forward to the 2022-2023 school year.

The Spring Lake Park Police Department Administrative Office Staff continue to stay busy with their day to day tasks as well as assisting myself with various projects. We are grateful for all that they do.

Our evidence room Officer, Officer Lemke reported that he was able to donate fourteen bikes from our evidence room to Bikes4Kids in Ham Lake. We continue to be thankful for our relationship with Bike4Kids and are happy to donate to a great cause.

The Police Department was excited to be back assisting with the Tower Days Parade on June 9th, 2022. I want to thank Officer Karen Fiske for assisting in coordinating the Police Department involvement with the parade. I want to thank our officers and Sergeants who also play a vital role in the PD involvement in the parade. As you all know we cannot do the security

for the parade alone so thank you to the Blaine PD, Anoka County Sheriff's Office and the Ramsey PD for sending reserves and explorers to assist us during the parade.

The month of June 2022 has been a busy month for myself along with the Tower days events I attended several meetings throughout the month of June 2022. The PD and myself were able to bring our hiring process to a close for Officer Drinkwine who started on 6/13/2022. He is fitting right in and is going to be a great asset for us into the future. I also had the privilege of participating in the Law Enforcement Torch Run for Special Olympics on June 24th, 2022 to raise awareness and funds for the Special Olympics. I want to thank Inv. Bennek, Officer Drinkwine and Officer Imig for being willing to escort myself and Jeff Frahm from the Spring Lake Park, Blaine, Mounds View Fire Department during the run. We also had several Spring Lake Park, Blaine, Mounds View Fire Department vehicles with us during the run. Thank you to Records Tech Lisa Murphy and Kim Kiley for assisting as well.

This will conclude my report for the month of June 2022.

Are there any questions?



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

June 2022

Total Case Load

Case Load by Level of Offense: 25

Felony	23
Gross Misdemeanor	0
Misdemeanor	2

Case Dispositions:

County Attorney	22
Juvenile County Attorney	0
City Attorney	3
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	1

School Resource Officer Year End Report 2021-2022 School Year

	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	65	174	126	71
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School	5			
District Office				
Able and Terrace Parks (School Related)	3			
School Related				
Miscellaneous Locations	2			
Totals:	75	174	126	71

*refers to consultations with students not requiring a police report

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	36
Students charged with other crimes	9
Non-students Charged	7
Warrant Arrests	2
Miscellaneous reports	21

Parks and Recreation Department

June 2022 Report

Recreation Programs

- Recreational activities which were held in June included: Classes in Yoga, make your own bird bath, Youth Karate, soccer, adult and youth softball, Esports, dance, Pickleball lessons and Leagues, Nordic Walking, mature drivers, cooking, Card Club and art classes.
- North Metro Outdoor Sand Volleyball League continues to play on Wednesday nights until August.
- Pickleball Ladder League continues to play on Wednesday nights until the end of July.
- Playground Program started on June 13. Program numbers were capped at 30 for the Free and Panthers program until staff was finalized. Staff are now working on getting the waitlisted youth into the program. The Munchkin program for Ages 4 & 5 has 13 registered.
- Staff continue to take daily registrations for all programs:
 - Adult and Youth Enrichment and Sports
 - Adult day trips
 - Extended Tours Mackinac Island September 29 – October 2 full with 34 participants
 - Still openings on the Stillwater October 21- 22, and Kansas City -November 30- December 5 Tours
 - Registration ended for Shades of Ireland – November 2022 with 8 registered
 - Registration for Hawaii -January Tour ended July 5 with 14 registered
 - Registration now open for Iceland – November 2023

Parks

- Park Building rentals are being taken for the summer months at the Recreation Office.
- Adopt-A-Flower Program volunteers may register to tend the flowers in the parks. Thank you to all the volunteers. The parks are looking great.
- Adopt-A-Storm Drain Program – new this year, residents may register to adopt a storm drain through a national program.
- Staff is working on final cost estimates of remodeling the Able Park Building and will bring it to Council by the end of June.
- The Terrace Park shelter installation began on June 22.
- Able Park basketball court reconstruction was completed with court lines painted on the surface on June 22 and 23. Waiting on the fencing to be replaced.
- Thank you to Emmanuel Christian Center for their service day on June 26. Volunteers picked up trash along roadsides and in the parks, weeded playgrounds and cleaned and stenciled next to the storm drain “Do not dump, drains to waterway” markings.

- I met with a consultant from Prairie Restoration to obtain recommendations and estimates on how to better improve Triangle Park. The staff continues to work on grant applications for funding of this project.

Tower Days

The Tower Days Committee wishes to again thank our numerous volunteers and sponsors as this event is funded through donations.

The Committee will begin planning for the 2023 events in November of 2022. If interested in joining the committee please contact the Recreation Office at 763-792-7201

Department Activity

- Director Okey attended the following meetings during the month:
 - City Council session on June 20
 - Tower Days Committee Wrap Up Meeting on June 14
 - Attended Conocer Los Parques (Meet the Parks) Event Webinar Meeting – staff will be attending this event which will be held August 28 in Fridley
 - CDBG Meeting on June 23 to discuss possible grant opportunities
- Staff continued to monitor safety recommendations from MDH and CDC.

Upcoming Programs

- Summer Playground Programs
- Dance Classes
- Yoga Classes
- Youth Basketball and soccer
- Adult Enrichment classes including mature drivers' course in August
- Day trips to Lake Minnetonka – Boat Cruise, Old Log Theater Productions, Mystery Trip, St. Cloud garden tours.



Memorandum

To: Mayor and City Council
From: Kay Okey, Parks & Recreation Director
Date: 7-18-22
Subject: **Recommend Hiring Approval of Anne Scanlon for Recreation Program Supervisor Position**

Council gave prior approval for us to advertise and interview candidates for the full-time position of Recreation Program Supervisor, which had been recently vacated. Four candidates were invited to participate in the interview process.

Although all of the interviewees were well qualified for the position, the Recreation Department would like to forward Anne Scanlon as our leading selection for the position. This is a conditional offer based upon completion of a background check and passing the mandatory drug test.

Anne Scanlon, has strong background in recreation and senior citizen programming. Anne's broad range of experiences include a Bachelor of Science Degree in Recreation and Leisure Studies, Certified Occupational Therapist, City Recreation Programmer for 10 years and as a Community Manager for a senior housing complex

I recommend this position begin at the starting salary of Step 1, on the compensation scale, \$66,381.11 annually.

It is with confidence I request permission to extend a formal employment offer to Anne Scanlon to fill the position of Recreation Program Supervisor with a hire date of August 9, 2022

Respectfully submitted,

Kay Okey
Director of Parks and Recreation



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: July 14, 2022

Subject: August Work Session

Staff is seeking consensus to set a work session for August 8, 2022 at 5:30pm. The main topic of discussion on the agenda is the Administrator's 2023 budget proposal.

Other topics could be added as needed.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 07.18.22 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2022 MS4 Permit and SWPPP Update (193805251). Annual Report was submitted on June 30th. Public Meeting was held on June 20, 2022. Pond, structural BMP, and outfall inspections due by July 31st. Program analysis and annual training is due in December.

2021 Sewer Lining Project (193805204). This project included lining in the general area between Terrace and Monroe and south of 81st Avenue. Terry Randall is watching this project. Lining work has been completed. *Grout work will occur this summer. Contractor is Visu-Sewer.*

2023 Sewer Lining Project (19380xxx). Terry Randall has received preliminary televising reports of the remaining sanitary sewers in the city that need to be lined. This information will be used to determine the scope for a lining project in 2023.

2022 Street Seal Coat and Crack Repair Project (193805507). 2022 project area includes 81st Ave., Arthur St., Middletown, and the Service Drive southwest of 10 and 65. Project also includes striping 81st Ave. between Pleasant View and Central as a 3-lane road. Bid was awarded on May 2nd. Contracts were signed on June 6th. Crack repair work completed week of June 13th. *Seal coat was placed on June 24th. Pavement Markings will be placed this week.*

2022 Street Improvements Project (193805383). Public Improvement Hearings were on 10/4/21 and 11/15/21. Construction Plans and Specifications were approved on 12/6/21. Bids were received on January 31st. Public Assessment Hearing and Project Award were on March 21st. Construction Contractor is Northwest Asphalt.

Construction started on May 9th. Bituminous base course and sidewalk work at Triangle Park (Able) and on 81st Avenue were completed in May. Final bituminous wear course was paved on June 6, 2022. *A punch-list inspection will be completed with the Public Works Director this month.*

City Hall Building (193805580). A process for evaluating possible city hall remodel options has started. Data on the existing building has been collected. A kick-off meeting with city staff was held on 5-31-22. *Initial schematic floor plan options are being considered.*

Feel free to contact Harlan Olson, Mark Rolfs, Phil Carlson, Jim Engfer, Peter Allen, Bruce Paulson, or me if you have questions or require additional information.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: July 14, 2022

Subject: Hemp-derived THC edibles

On July 1, 2022 a new Minnesota law took effect that allows people 21 and over to purchase and consume food and beverages with no more than 5mg of hemp-derived THC per serving and no more than 50mg per package.

I have included information from the League of Minnesota Cities with this memorandum.

The City has authority to be more restrictive than state law, but not less restrictive. Staff is awaiting guidance from the League of Minnesota Cities as to the scope of the City's authority and associated implications.

Staff would appreciate hearing the questions and/or concerns the City Council has about the new law and its effects on the city. We will work to research the answers to those questions for presentation to the City Council at a future work session.

Focus on New Laws: Some Edible Cannabinoids Now Legal

July 5, 2022

Cities may want to consider regulating sellers of certain edibles and beverages infused with the cannabis ingredient THC.

It is now legal to sell certain edibles and beverages infused with tetrahydrocannabinol (THC), the cannabis ingredient extracted from hemp. Cities may want to update regulations and employee policies as a result of this new law.

The new law was passed by the Legislature as part of [Chapter 98](#). Article 13 makes several changes to [Minnesota Statutes, section 151.72](#) regarding the sale of certain cannabinoid (CBD) products. The changes took effect on July 1.

This new law was a surprise to many stakeholder groups and even to legislators, as many were not aware of the full extent of the language's authorizations. Many lawmakers were hoping to pass a provision to reign in the selling of delta-8, a substance manufactured from hemp-derived cannabidiol that has similar intoxicating effects as the more commonly known cannabinoid delta-9.

Instead, the language authorized certain amounts of both delta-8 and delta-9 in edible CBD products. This legislation was passed in the last days of session without broad discussion, with the provision added into the health and human services policy omnibus bill. It has been a source of frustration for both stakeholders and legislators, as the full impacts of the legislation are realized.

The League is continuing to work with the involved stakeholders to better understand the new law and provide guidance to cities on potential paths forward.

New definitions added

The new law creates several new definitions, including the following:

- Defining “certified hemp” to mean hemp plants that have been tested and found to meet the requirements of Minnesota Statutes, [chapter 18K](#).
- Defining “edible cannabinoid product” to mean any product that is intended to be eaten or consumed as a beverage by humans, contains a cannabinoid in combination with food ingredients, and is not a drug.
- Defining “nonintoxicating cannabinoid” to mean substances extracted from certified hemp plants that do not produce intoxicating effects when consumed by any route of administration.

Cannabinoids extracted from hemp

The new law amends the scope of sale of any product that contains cannabinoids extracted from hemp and that is an edible cannabinoid product or is intended for human or animal consumption.

Previous law authorized a product containing nonintoxicating cannabinoids to be sold, but the authority to sell edible CBD products was unclear. The new law expands the authority to include nonintoxicating cannabinoids, including edible cannabinoid products, provided they do not contain more than 0.3% of any THC. An edible cannabinoid product also cannot exceed more than five milligrams of any THC in a single serving, or more than a total of 50 milligrams of any THC per package.

Requirements for edible cannabinoid products

Along with testing and labeling requirements, an edible CBD must meet several requirements, including that it:

- Not bear the likeness or contain cartoon-like characteristics.
- Not be modeled after a brand of products primarily consumed or marketed to children.
- Not be made by applying an extracted or concentrated hemp-derived cannabinoid to a commercially available candy or snack food item.
- May not contain an ingredient, other than a hemp-derived cannabinoid, that is not approved by the federal Food and Drug Administration.
- May not be packaged in a way that resembles any commercially available food product.
- Must not be packaged in a container that could reasonably mislead any person to believe that it contains anything other than an edible cannabinoid product.

An edible CBD product must be prepackaged in a container with certain requirements, including being child-resistant and tamper-evident. Any CBD product intended for more than a single use or containing multiple servings must have indicators or separate wrapping for the individual serving sizes.

The new law prohibits the sale of any product containing any CBD or THC extracted or otherwise derived from hemp to be sold to any individual under the age of 21.

Regulation of edible cannabinoids

Regulation of the edible CBD products falls under the state Board of Pharmacy. The board has the authority to issue cease-and-desist orders under Minnesota Statutes, section 151.06; to embargo adulterated and misbranded drugs under Minnesota Statutes, section 151.38; and to seek injunctive relief under Minnesota Statutes, section 214.11.

Guidance from the Board of Pharmacy indicates that retailers selling products that contain cannabinoid to individuals under the age of 21 should be reported to local law enforcement agencies.

Local regulation of edible cannabinoids

The new law does not specifically prohibit cities from regulating the sale of cannabinoid products locally. Cities will need to work with their attorneys to determine what, if any, local

regulation would be right for their communities. Local regulations will most likely be through a city's zoning or licensing authority.

Employment impacts of edible cannabinoids

It is important to consider both federal and state laws with respect to employee CBD use and related impacts to the workplace.

Cities often have positions requiring an employee to hold a commercial driver's license (CDL). These positions are regulated by federal law and those regulations are supervised by the Federal Department of Transportation (DOT).

Federal law preempts state law related to CBD use. In fact, in a [December 2012 notice](#), the DOT states it does not authorize the use of Schedule I drugs, including marijuana, for any reason. As a result, cities should continue to follow their current drug testing procedures related to CDL holders and to enforce prohibitions against any use of cannabis for CDL holders, regardless of state law protections.

Additionally, public safety employees who carry a firearm cannot lawfully use cannabis under federal law. Federal law prohibits cities from providing firearms or ammunition to an employee it knows or has reason to know is using cannabis.

For non-sworn police officer positions and non-CDL drivers, the new law provides no allowance for an employee to use, possess, or be impaired by cannabis while on duty. Dealing with impaired behavior on the job site can be challenging, so League staff will continue to research this new law and next steps for this groups of workers.

Law enforcement impacts of edible cannabinoids

The new law and recent rulings by the Board of Pharmacy have changed Minnesota's controlled substances schedules related to certain types of THC products. The League is working with the Minnesota Chiefs of Police Association to explore the public safety implications of the new law.

[Read more news articles](#)

Your LMC Resource

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CORRESPONDENCE

HISTORY 21



Volume 52 No.4 July August 2022
AnokaCountyHistory.org

History 21 (in honor of the 21 cities in Anoka County) is published by the Anoka County Historical Society six times yearly as a member benefit. The ACHS is a 501(c)(3) nonprofit organization. Contributions are tax-deductible within the allowable limits of the law.

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District 2: Wes Volkenant
District 3: Orville Lindquist (Treasurer)
District 4: Lotus Hubbard (Ex. Officio)
District 5: Richard Oxley (President)
District 6: Open
District 7: Dee Ann Christiansen
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At-Large G: Steve Florman (Vice Pres.)
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Front Cover: Picture postcard from a scrapbook that belonged to the Springer Family. ca. 1908. Object ID: 2116.QQQ



From the President

As your newly elected president I want to express my gratitude to the previous President, Lotus Hubbard. She really lived and breathed our historical society these past few years. Let me introduce myself. I'm a live-long resident of Anoka County. I grew up in Coon Rapids and graduated from CRHS in 1978. I've lived in Anoka, Coon Rapids and now currently reside in Andover with my wife Sherri. I don't have a

love of history origin story because I've been fascinated with history my whole life. I was blessed to have great history and social studies teachers from CRHS that fostered a love for history, and I became fascinated with interesting historical stories. I'm a faculty member at Hennepin Technical College and I teach video production. In 2012, I produced a Civil War documentary *From Wasioja to Washington – A Minnesota Civil War Story*. This story followed the 2nd Minnesota throughout the Civil War. I thought I was a history buff but when you work with reenactors and historians, you learn quickly to separate fact from legend. And, of course, sometimes that's not so easy.

I'm a strong believer that the best decisions are made by the collaboration of a committed board, which is why I'm excited about the future of the Anoka County Historical Society. We are blessed with a strong and knowledgeable staff, and we do a lot of things right. A huge challenge we face is increasing new members and engaging lovers of history within Anoka County. Please follow us on our journey to present and preserve Anoka County history.

Richard Oxley, ACHS President

From the Director

Here's wishing a big congratulations to our new Board of Directors, fresh off the June organizational meeting. Our new president you just met above, Rich Oxley, and our VP you'll know from Ghost Tours or any freshly cleaned historical weapons we might have on display—Steve Florman. Graciously staying in their positions as Secretary and Treasurer are Daryl Lawrence and Orville Lindquist. I'd like to also extend a warm welcome to Wes Volkenant, whom the members elected to serve in the District 2 seat.

Wes will take the place of outgoing board member Kim Hogdal who needs to spend more time with her *cough* real job at the library and her puppy dogs.

We're heading to Linwood for our July 14 meeting. Their historical society has offered to join us for a meet and greet as well as a tour of the nearby Grange building.



Rebecca Ebnet-Desens, Executive Director

Andover, Anoka, Bethel, Blaine, Centerville, Circle Pines, Columbia Heights, Columbus,

Federal First Class:



Stories of the People who Primed the Company for Success

** Excerpt from the FCC exhibit companion, text by Rebecca Desens*

Know all men by these presents: That we, the undersigned, do hereby associate ourselves together for the purpose of forming a manufacturing corporation under the provisions of Chapter 58 of the General Statutes of Minnesota of 1913 and all acts amendatory thereof, and do hereby adopt the following Articles of Incorporation, to wit:

With these words and the signatures of Paul Seidel, Todd Lewis, S.A. Sherman, H.E. Sherman, and A.C. Egelston, the Federal Cartridge and Machine Company came to life on Thursday, October 12, 1916. This action dropped the first domino a series of events culminating in the 100th anniversary of the Federal Cartridge Company, celebrated in the summer of 2022.

Through the change of ownership to Charles Horn in 1922, many mergers, acquisitions, and the addition of new technology, FCC has not only stood strong as a leader in manufacturing ammunition, but also as an example of employee rights, benefits, and culture.

Many "legacy families" continue to work at the FCC plant, some logging more than 600 years of combined dedication to the Anoka campus. Some community members can identify their great-great grandfather in the employee group picture dated 1925, proudly turning to their friends and declaring the fact with glee. Loyalty to a single company, especially by plant workers on an hourly wage, comes because of clean and safe working conditions, fair pay, benefits, and a sense of purpose in the work completed at the end of each shift.

Under the direction of Charles Horn, a carnation adorned, perfunctory man with a streamlined work sense, FCC weathered the aftershock of World War I, the Great Depression, and World War II. Robert Ehlen, Horn's closest confidant, worked as plant manager, vice president, vice chair and chair of the board during his 57 years, also served on the Anoka school board and as Mayor, before he retired in 1980. Horn seemed abrasive, perhaps even bristly, in both his internal and external

communications. One letter written on July 3, 1923 in response to E.R. Hendricks, who inquired of employment at FCC, was met with:

"I do not know you and of course [must] tell you that it is none of your business how many people we employ at our plant or how many loading machines we have...but for your information they are prying questions which we do not care to answer. You speak about a job, we have no information about your training, you say you have been a shooter, we have all the shooters we want...John Haller takes care of employing the men in the factory and if you have any desire for a position you will have to address him. Mr. Haller will be better able to judge what you can do along the ammunition line."

That said, Horn always ended his communication as the perfect gentleman, signing each correspondence with, "yours very truly."

FCC Social Club

FCC established the Federal Cartridge Social Club in 1934 to maintain employee events and recreation opportunities. This organization would receive reimbursement from Horn for things like bowling uniforms, ammunition, and refreshments. In total, the Club claimed responsibility for a long list of activities, including the archery club, bowling teams, chorus, Credit Union, Diamond Ball Team, and the Clubhouse. Beginning on June 15, 1935, FCC held a summer picnic for the employees at Hall's Riverside Park. The *Anoka Union* ran an announcement article as well as a follow-up article detailing the event for the community. According to the newspaper, the plant would close for the entire day to "enable all employees to take full advantage of this



FCC picnic, circa 1940s.

FCC2020.0533.02.087.011



yours very truly, ,

first big picnic." A program of "sports and competitive events" would precede a dance. It appears the competitive nature of the employees was encouraged during these events, as the newspaper reports, "Lawrence Brown, foreman of the wash room, has gathered a 'D' ball team of youngsters of 60 years or more and issued a challenge to George Johnson, machine shop, to produce a similar team." A "hot game" was promised. Wrestling and boxing also had time in the festivities, plus "plenty doing" for the children.



Dance at the FCC Clubhouse, circa 1950s
 FCC2020.0533.02.099.009

It appears the hype exceeded printed expectations, as the *Union* reported over 2,000 people attended to enjoy the “carnival spirit” in the air. “Comic” policemen directing traffic, a parade, and even a merry-go-round helped families enjoy their picnic lunches before the evening dance. Local merchants provided prizes, the names of whom took up several inches of print in the newspaper.

The June 30, 1937
Anoka Union reported similar festivities and numbers,

while photos detail several components of the mile-long parade, which began at FCC, and was led by the Anoka Municipal Band on a float. After a noon picnic, the employees enjoyed a trapshooting exhibition and “the best shots of the northwest including shooters Mentz, Saunders, Junior Dick, H.C. Russell, and George Jewett. The afternoon continued with a selection of races—pillow, sack, and relay—as well as pie eating and shoe scrambles. The adults enjoyed boxing and wrestling matches—Cully Youngquist won a “furious round battle” and Harold Miller and Ray Brock ended theirs in a draw.

By the time the newspaper reported on the 16th annual picnic, coverage had shrunk to a four-paragraph mention. The event, held at Oak Ridge resort, Crooked Lake, touted “one of the largest crowds in the history of these affairs.” Charles Nash and Blanche Groth of the Social Club arranged the parade, refreshments, trap shooting, bingo, merry-go-round, and other games before five hours of dancing began.

Having seen success in their endeavor of a picnic, the organizers of fun at FCC turned their sights on Anoka’s 16th annual Halloween parade in 1938. According to the newspaper account, it was a “wonderful float for the queen”. Unfortunately, the float described in the narrative also depicted “an Indian warming himself at a campfire, as Daniel Boone peers out from a cabin, rifle in hand.” Additionally, the Federal Cartridge Social Club had a float and “several hundred employees in costume made a fine showing.” FCC appeared in the second division with the high school band and class

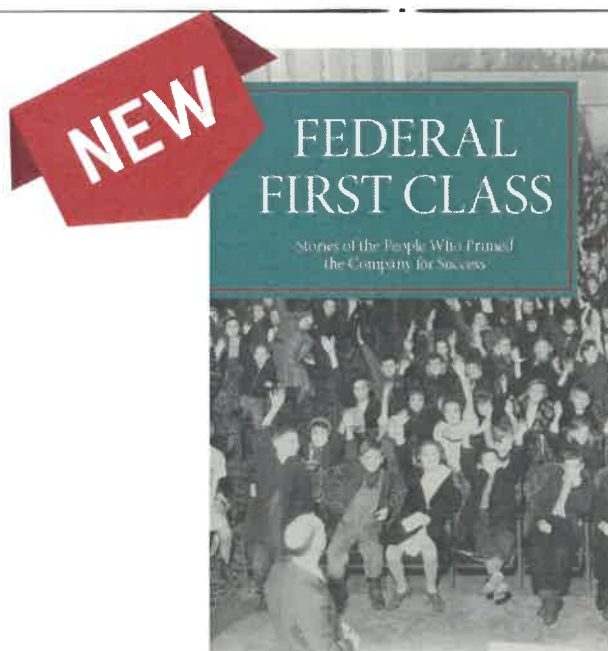


FCC Employee Social Club parade float, circa 1940s
 FCC2020.0533.02.087.005

representation, the whole event was arranged at the talents of Chairman M.A. Faber.

FCC would continue to decorate an entry into the Halloween parades each year, as a selection of photos can attest. A 1947 letter also exists from the Anoka Halloween committee requesting a donation from the company—Horn and Ehlen replied with \$25, an estimated \$300 today.

To witness the 100th anniversary of a global company such as Federal Cartridge Company can only happen once. Much like other milestones of 25, 50, and 75 years, this centennial offers the opportunity to pause and reflect on the corporate legacy created by its founding employees—and now maintained by its existing structure. How will FCC continue? How has the corporate culture changed? What will those records have left behind look like to another researcher? Where will your story live? As repository for the FCC archive and its local story, the Anoka County Historical Society, an independent 501c3 nonprofit, invites the submission of photos, recollections, and other documentation to add personal color and texture in preparation for the 125th anniversary. *Remember, the present is the past of the future.*



Read more about the stories of the people and community of the Federal Cartridge Corporation in this exhibit companion. Produced in cooperation with FCC, it's a perfect compliment to the 100th Anniversary book. Both available at the Anoka County Historical Society.

Federal First Class—\$9.99
100th Anniversary Book—\$59.99

GRAND EXHIBIT OPENING & 2ND ANNUAL YARD SALE



Join us **July 9th** (during Anoka's Riverfest) for the grand opening of the 100th Federal Anniversary Exhibit. This exhibit marks the culmination of three years of work organizing and cataloging Federal's business archive. It showcases the people who have worked there over the years, the special community they built, and the job of producing ammunition.



We're here to witness the historical milestone of a company and the city, both joined together in a way of the past and the possibilities of the future.



While you're at the museum, browse the 2nd Annual Yard Sale on our front sidewalk. Find a treasure (no worries they aren't part of the collection) and help support local history. Perhaps a vintage hat, an

antique camera, or a 1950s edition of Federal's *Monark* magazine will be the perfect gift.

The photos on this page show a portion of the exhibit building process during the last few months. Top to bottom: Rebecca places letters written by Charles Horn on a reproduction desk. Sara contemplates if the text is large enough for the space. Erin celebrates setting up technology so we can show digitized Federal film in the exhibit hall. Don hangs donated lights from the Federal Clubhouse over the backdrop.





ANNUAL MEETING FUN

It was great to see so many of you at the museum for the Annual meeting on May 22! Thank you for taking the time to pop over and explore what we've been working on.

Since life is busy and you're often double booked, we recorded the meeting and fun tour of the history center (led by our new president, Rich Oxley). Scroll down on our website landing page to find the video, which contains a sneak peek at the Federal Cartridge centennial exhibit and a short business meeting.

At the meeting, new board member Wes Volkenant (District 2, 120 votes) accepted his position and incumbents Al Pearson (District 1, 129 votes) Steve Florman (At Large, 127 votes), Scott Nolan (At Large, 120 votes), and Allison Schmitt (At Large, 124 votes) retained theirs.

MEET KASSANDRA—INTERIM COLLECTIONS MANAGER

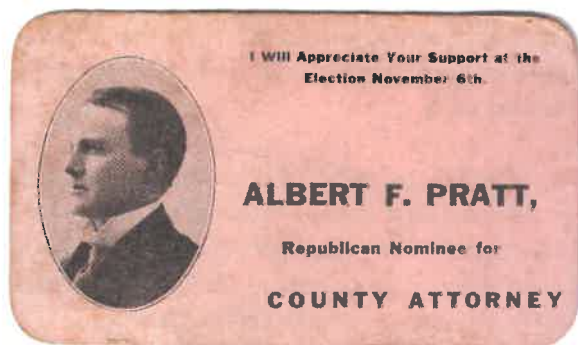


As we said goodbye to Erin to a new opportunity this past month, we welcomed back Kassandra Mackenthun to the museum. We first met Kassandra through her work with the Federal collection last summer. Her knowledge of the FCC collection, and her willingness to jump right in to whatever comes her way is invaluable. Having her help means that the momentum Erin created in the position will not be lost.

And she fits in so well! In her first month she has found the helmet light and gone spelunking for art [above], created a family archive program for the Anoka County Library, managed an intern for the

Arfstrom Collection, and learned how to work on multiple donations at once.

The most surprising things shes learned is how many different people she's met with are willing to donate pieces of their family history to the collection and are excited about sharing their part of local history.



Albert Fuller Pratt, 1972-1928

The Albert F. Pratt Collection is an assortment of boxes containing decades of historical legal documents from hundreds of different civil and criminal cases throughout the history of Anoka County as well as neighboring counties. These cases are able to give us a glimpse into the legal issues that our community faced

during Pratt's time as an

attorney and how they were handled throughout the legal system. One such case was four civil lawsuits handled by Pratt at the very beginning of the twentieth century in what he nicknamed the "sheep cases".

The sheep cases involved four lawsuits in which two passengers of a buggy, Bridget Manley, and Nora [buggy driver] Haley, sued Henry Johnson and Frank Dunning for personal injury. While there were only two passengers, Bridget and Nora's husbands Patrick and Thomas brought their own suits. The quartet claimed that Bridget Manley and Nora Haley were riding in a single-horse buggy down Marshall Avenue between 22nd and 23rd Avenues North-East in Minneapolis when they came upon a flock of sheep. They alleged that Johnson and Dunning neglectfully allowed the sheep to run free without an adequate amount of workers to herd the sheep. They also allegedly allowed them to take up the entire width of the street and continue down the street for several blocks, with numbers ranging from several hundred to several thousand sheep. When Nora and Bridget came upon the flock, they asserted the flock started running into and under the buggy as well as between the horse's legs. The horse then became frightened and eventually the horse threw them both from the buggy and onto the ground.

Searching the census records, both the Manley's and Haley's earned money through manual labor. Thomas Haley Sr. was living as a laborer in Columbia Heights two years after this incident and was in his mid-50s at the time of the accident. In the 1900 census, Patrick Manley was 72 years old, lived in the city of Anoka and worked as a farmer. His wife Bridget, 65 years old, and Patrick were both from Ireland and had

17 That at said time and place these defendants jointly and sev-
 18 erally, wrongfully, unlawfully, and negligently permitted and caused
 19 to run at large on said street a flock of several thousand sheep,
 20 unattended by a sufficient number of persons to prevent them from
 21 doing damage to this plaintiff and to individual property of other
 22 people within the limits of said city; said flock of sheep filling
 23 the whole of said street from side to side ^{said} at ^{places} and for sever-
 24 al blocks in length upon said street; and said flock of sheep, then



Not the sheep in question. "Scene seen on the farm" Giddings Family Farm, located in Coon Rapids.

from even worse injuries. They account that she also injured her back along with a broken arm, injured nose and shoulder, and she even lost two teeth due to the impact. Both women allegedly suffered from severe pain and would have a shortened life due to their injuries.

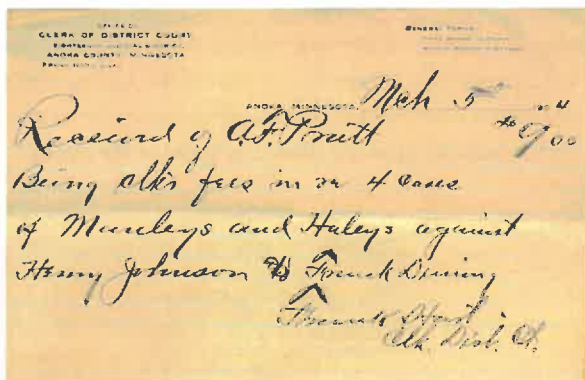
Altogether, the four lawsuits were seeking a collective \$18,000 from Dunning and Johnson, both of whom Albert F. Pratt represented and why we have information on this case. It is harder to find Dunning and Johnson in the census records as there are a couple men that could be Dunning and many more with the name "Henry Johnson." From this case, it's known they are laborers themselves, caring for a large flock.

As a response to the suit against them, Dunning and Johnson alleged that the Haley's buggy was old and dangerous and their horse was already known to be skittish. They add that Nora Haley was driving that night in a reckless and dangerous manner which meant any injury was due to the negligence of Nora Haley and not their sheep. Despite the accident's location in Hennepin County, before the start of the trial, the venue of the case was changed from Minneapolis to Anoka County due to the residence of the participants in the trial.

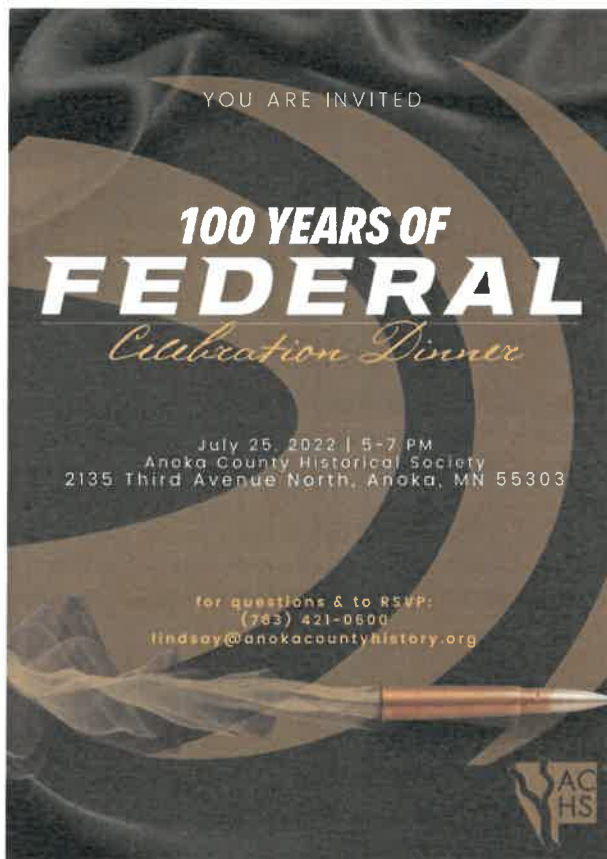
Unfortunately, as of yet there are no documents past this point and we are unaware of the outcome of this case. Although there may not be a conclusion, it definitely gives a glimpse into a different time when sheep were able to roam the streets of Minneapolis.

been married 47 years. Their wives would have helped in managing the homes. Injuries sustained at their age would affect that work even more, in a household that probably couldn't afford any extra medical expense.

Bridget claimed that she suffered from an injured back, a broken arm, a ruptured abdomen, and broken ribs, as well as different bruises throughout her body. According to Nora and her husband Thomas Haley, Nora suffered



Receipt of payment from Frank Hart, Clerk at the Anoka County Court



Anoka County Historical Society is Proud to Partner with
Federal Cartridge Company to Celebrate its Centennial Anniversary. As a way to officially pop the champagne and celebrate 100 years of Federal, ACHS will host a dinner in honor of our new exhibit. Featuring documents, photographs, blueprints, videos, equipment, and more, the exhibit will give patrons a small taste of the vast collection of items donated by the company to be preserved with the museum. Purchase a ticket to the dinner or sponsor the event.

BE PART OF THE CELEBRATION



POINTER LEVEL

\$500

- Social media recognition (Facebook & Instagram)
- Recognition & logo on dinner program
- 2 dinner tickets



GOLD MEDAL LEVEL

\$1,000

- Social media recognition
- Recognition & logo on signage and dinner program
- Special recognition in our next newsletter
- 4 dinner tickets



CATCH-22

Volunteer Edition

The summer is flying by already and I keep thinking about the Catch 22 of the volunteer world. We're busy and we have no time —volunteers can help! — but we're busy and we have no time. Taking the time to slow down from the deadlines and immediate projects to ask for help is difficult sometimes.

The plan was to write this column first thing this morning at 9 a.m., and it is now 2p.m. Each thing was important—questions from an intern, planning a project for a volunteer this afternoon, consulting with the printer and making sure they have the right file, plus more. But it all means I couldn't take time to say "we need help!" Specifically we need help at our big events this summer: the Anoka County Fair and Nowthen Threshing Show. At each we hang out in our building (either the Farmhouse or General Store) and connect with people over the old stuff. The goal is to have fun and let them know that ACHS is a cool place they should visit.

If you are available for a shift we would love to have you.
Make it a fun day with a friend, or a grandchild. Tickets, training,
and fun provided!

Sara Given
Volunteer Coordinator
Sara@AnokaCountyHistory.org

THANK YOU TO OUR SUPPORTERS All lists are current to June 23, 2022

General Donations

American Legion
Edward B. Cutter
Post 102
Ryan Barland
Dick & Helen Bennett
Richard Bergling
Janice Bergstrom
Tadhg B. Mac an Bhaird
Mary & Mike Clark
Eva Mae Cleator
Connexus Energy
Sandra Connor
Gail Dahl
Terry A. Eggen
Dan & Kathy Erhart
Dan & Laarni Frank
Jon & Shaaron Freeburg
Mike R. Gamache
Vincent & Mary K. Hunt
Karen & Don Johnson
Melinda Kohrt
Gene Merriam
Steve Nelson
John Novack
Judith O'Connor

Phil & Laurie Olmon
Gina Overacker
Rich & Sherri Oxley
Al & Betty Pearson
Chad Roberts
Sannarud, Savarese &
Assoc.
Abby Sherman
Dawn Sieber
Arlene Tesch
Vietnam Veterans of
America Chapter 470
Mildred Wolf

New Members

Courtney Dietzmann
Vincent & Mary Hunt

ACHS Sustaining Members

Scott & Michelle
Hardesty
Lotus & Richard
Hubbard
Veronica Johnson
T.J. Malaskee

Northeast Bank
Allison & Brian Schmitt
Ned Storla
Troy & Karen Brown
Ginny Bites LLC
Bradley J. LeTourneau-
Blackbird
Scott Nolan
Peterson Shoes
Lynne & Terry Rickert
Jean Seaborg

ACHS Business Members

Anoka Knights of
Columbus Council
2018
Fifth Avenue Dental
Forward Real Estate
Consulting LLC
Nowthen Historical
Power Association
Nate Otto
Pierce Refrigeration
Teamsters Local 638



HISTORY 21 THE PODCAST!

The first and third Friday of each month. Subscribe and never miss an episode.

Don't miss the latest episodes of the ACHS Podcast which tells the story of the oddest artifact in our collection: a watch fob made from a piece of human skull.



Episode 2.12—On her family's Ramsey farm in 1890, 10 year old Phoebe [Daisy] Guderian was kicked in the head by their horse and survived. In this episode, follow along with the story as told from newspaper reports, Daisy's own daughter, letters from the doctor who came from the rescue and his descendant. Special guest Peter Jablonski.

History Center Hours—New SPRING/SUMMER HOURS

Tuesday 1-7 p.m., Wednesday-Friday 10a.m.—4 p.m.

Closed Saturday, Sunday, Monday.

Call us for a research reservation or to schedule shenanigans!

ACHS Board Meetings

Second Thursday of each month. 6:30 p.m. via Zoom

Open to membership and the public. Find the link to attend digitally at

AnokaCountyHistory.org on the calendar.

Anoka Riverfest and Exhibit Opening

To My Good Friends: Celebrating 100 Years of Federal Cartridge Company

When: July 9, 10-4 p.m.

Where: History Center, Anoka

100 Years of Federal Celebration Dinner

When: July 25, 5-7 p.m.

Where: History Center, Anoka

Contact 763-421-0600 or Lindsay @AnokaCountyHistory.org for more information

Anoka County Fair—Old Farmhouse

When: July 26-31

Where: Anoka County Fair Grounds. Tickets available to volunteers or at AnokaCountyFair.org

Nowthen Threshing Show—General Store

When: Aug. 19-21

Where: Nowthen Threshing Show grounds

Tickets available to volunteers or at NowthenThreshing.com

**Keep up with the
Fun at ACHS!**



Anoka County
Historical Society



AnokaCoHistory

For more information on
our programs, check out the
Events section on the ACHS
Facebook page or our
website calendar.



Anoka County
Historical Society
2135 Third Avenue North
Anoka, MN 55303
(763) 421-0600
AnokaCountyHistory.org

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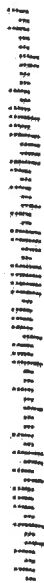
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HOUSING ISSUE PAPER

INTRODUCTION

Metro Cities represents the shared interests of cities in the metropolitan region at the executive, legislative and metropolitan branches of government.

Housing proposals have and continue to receive significant legislative debate, some of which impose considerable restrictions on local zoning, regulations, and development/infrastructure fees.

Legislation that would set a one-size state zoning policy and restrict cities' ability to set and manage local infrastructure fees for new housing is under consideration. Such proposals are chiefly supported by the building industry that would presumably stand to gain in terms of savings and profits.

Metro Cities supports local zoning authority and opposes legislation that would impede cities in this function as well as in cities' ability to manage public infrastructure needs and costs.


City officials must guide local land uses in a manner that balances existing and future uses and compatibility as well as physical and fiscal constraints and local input by residents. Local officials are in the best position to make these decisions.


Metro Cities' policies recognize private and public roles in housing, the need for sufficient resources, and the preservation of local decision-making that allows cities to address a range of local housing needs.


GOVERNMENT ROLES IN HOUSING


Housing is predominantly built by the private and nonprofit sectors. 95 percent of the housing in the state is privately owned. Cities and other levels of government support housing needs via specific and limited but important roles and responsibilities.

State funding is a critical and significant component in meeting housing needs. Current funding is insufficient, with many programs chronically oversubscribed.

 **CITIES:** Cities ensure the structural integrity of housing through land use planning, zoning, subdivision regulations, building inspections, code enforcement, and rental licensing. Cities consider aging populations, workforce housing, affordability, racial disparities, and the preservation of existing housing. Cities provide long-term public infrastructure to serve new developments. Many cities offer financial incentives to advance housing and apply for resources through state programs.

 **FEDERAL:** Federal investments maintain and increase affordable and life cycle housing as well as help first time homebuyers, and aid affordability through rental assistance programs.

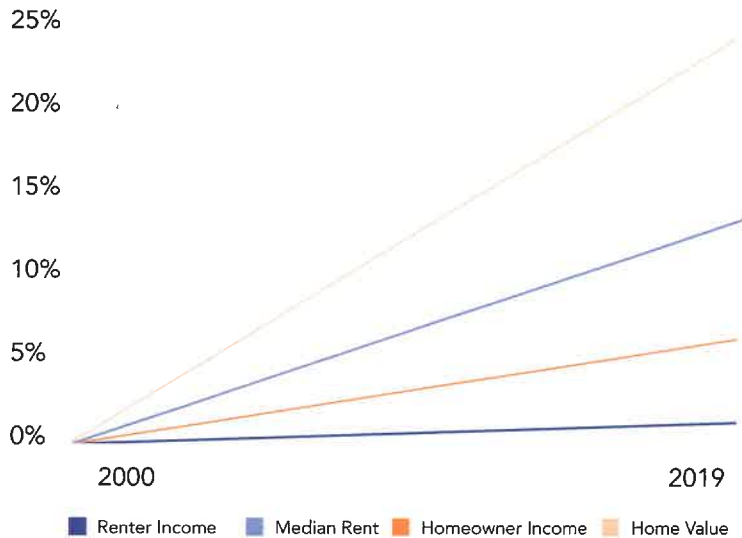
 **METROPOLITAN COUNCIL:** The Metropolitan Council determines regional needs for new affordable housing production and in collaboration with local governments sets requirements to ensure land is guided to meet this need and to meet overall forecasted growth. Density requirements vary based on local characteristics and regional infrastructure needs.

 **STATE:** The state finances and administers programs to support affordable, lifecycle, supportive, senior, workforce, and family housing. State funding is a critical component in meeting housing needs and current funding is insufficient.

HOUSING CHALLENGES: CONTRIBUTING FACTORS

Incomes are Not Keeping Pace with Housing Costs

Between 2000 and 2019, the median renter income in Minnesota increased by just 1 percent, while median gross rent for the state increased by 14 percent. Homeowner income went up six percent, while home values increased 24 percent.



Renter Households			Homeowner Households		
Year	Income	Rent	Year	Income	Value
2000	\$39,295	\$838	2000	\$81,900	\$181,152
2019	\$39,637	\$977	2019	\$86,805	\$223,900

[Source: Minnesota Housing Partnership]

State Funds are Oversubscribed 3:1

Projects from across the metropolitan region submit requests for affordable housing projects to Minnesota Housing's Consolidated RFP every year. In the last five years, the following cities did not receive funding awards from MN Housing due to limited state resources: Anoka, Bloomington, Brooklyn Center, Brooklyn Park, Burnsville, Carver, Chaska, Columbia Heights, Coon Rapids, Cottage Grove, Crystal, Eden Prairie, Edina, Elko New Market, Forest Lake, Fridley, Hopkins, Jordan, Long Lake, Maple Grove, Maplewood, Minneapolis, Minnetonka, Mounds View, Plymouth, Ramsey, Richfield, Robbinsdale, Rogers, Rosemount, Roseville, Saint Anthony Village, Saint Louis Park, Saint Paul, Savage, Shakopee, Shoreview, Vadnais Heights, Waconia, and Woodbury.

Year	Apps Received	Apps Selected	# of Non-selects	% of Apps that were Selected	% of Apps that were Non-select
2015	78	23	55	29%	71%
2016	71	25	46	35%	65%
2017	55	25	30	45%	55%
2018	63	25	38	40%	60%
2019	77	38	39	49%	51%
2020	81	33	48	41%	59%
2021	64	22	42	34%	66%
Averages	70	27	43	39%	61%

[Source: Minnesota Housing Finance Agency, 2022]

Affordable Homes for Sale

Affordable homeownership opportunities are available for first-time and lower-income Minnesotans. Over 50 percent of existing homes sold since 2008 have sold for less than \$300,000. For new construction, builders are often choosing to build larger, more expensive houses.

Year	\$0 - \$199,999	% Total Home Sales	\$200,000 - \$299,999	% Total Home Sales	\$300,000 - \$499,999	% Total Home Sales	\$500,000+	% Total Home Sales
2008	7149	35%	7289	36%	4083	20%	1630	8%
2009	9209	47%	6209	32%	3169	16%	1071	5%
2010	7944	45%	5215	30%	3121	18%	1262	7%
2011	7708	48%	4448	28%	2811	17%	1097	7%
2012	10493	46%	6348	28%	4201	19%	1601	7%
2013	13183	43%	9170	30%	6093	20%	2123	7%
2014	13893	43%	9827	30%	6391	20%	2146	7%
2015	13372	39%	11436	33%	7301	21%	2219	6%
2016	16942	34%	16359	33%	11818	24%	4209	9%
2017	14577	29%	16865	34%	13278	27%	5061	10%
2018	10670	24%	15695	35%	13925	31%	4974	11%
2019	8777	19%	15971	34%	16112	34%	6242	13%
2020	2748	15%	5309	30%	7111	40%	2636	15%

[Source: Metropolitan Council]

ADDRESSING HOUSING NEEDS: LOCAL TOOLS, REGIONAL POLICY, HOUSING PRODUCTION

Regional Density Requirements

Regional minimum densities are intended to guide orderly growth while maintaining local land use flexibility. All metropolitan cities guided land at or above minimum required densities in 2018 comprehensive plan updates.

OVERALL DENSITY EXPECTATIONS FOR NEW GROWTH, DEVELOPMENT, AND REDEVELOPMENT

Metropolitan Urban Service Area: Minimum Average Net Density

Urban Center	20 units/acre
Urban	10 units/acre
Suburban	5 units/acre
Suburban Edge	3-5 units/acre
Emerging Suburban Edge	3-5 units/acre
Rural Center	3-5 units/acre minimum

[Source: Metropolitan Council]

Single Family and Multifamily Housing

Since 2008, production of single-family housing has doubled, and higher density multifamily construction outpaces single family construction almost two-to-one.

Year	Single Family - attached, detached, ADU	% Total Homes	MultiFamily 2+ units	% Total Homes
2008	3251	63%	1880	37%
2009	3219	72%	1227	28%
2010	3475	59%	2409	41%
2011	3410	53%	2972	47%
2012	4925	45%	6018	55%
2013	5911	48%	6505	52%
2014	5262	49%	5461	51%
2015	5289	44%	6864	56%
2016	6238	45%	7508	55%
2017	6793	43%	8988	57%
2018	6808	39%	10535	61%
2019	7353	35%	13363	65%
2020	7251	36%	12796	64%

[Source: Metropolitan Council]

Tools and Resources Cities Use to Advance Housing Include:

- Reduce Lot Size Requirements
- Allow planned unit developments to add density or to lower development costs
- Down Payment Assistance
- HRA, CDA, EDA contributions
- Local Fee Waivers
- Land Subsidies, Assembly and Donations
- Property Tax Reductions, including Abatement and Low-Income Rental Classification
- Local Housing Trust Funds
- Tax Increment Financing (TIF)
- Reduced Parking Minimums
- Density Bonuses and Higher Density Zoning
- Adjusted Setbacks
- Expedited Plan Reviews
- Elimination of Minimum Building Size Requirements
- Mixed Income Housing Policies
- Rental Licensing and Inspections
- Tenant Protection Ordinances



METRO CITIES' POLICY POSITIONS ON HOUSING

Metro Cities Policies Support:

- Local zoning authority.
- Increased funding for state housing programs.
- Affordable housing tax credit.
- Programs that help alleviate foreclosures, increase homeownership, and increase homeownership for BIPOC populations.
- Preserving tools that enhance local innovation.
- Clarification of state laws on infrastructure fees.
- Strategic partnerships and financial assistance from the state and federal governments to help address housing needs.
- Increased Section 8 funding and federal funding to assist HRAs in facilitating tax exempt bonds for housing.

Key State Programs Supported by Metro Cities:

- State Housing Infrastructure and GO Bonds
- State Challenge Program
- State Match for Local Housing Trust Funds
- Pre- and post-purchase education, counseling, and training; mortgages and downpayment/closing-cost assistance loans; home improvement loans
- Rental assistance, supportive housing, homelessness prevention resources
- Fix up Funds for Rental Homes



Metro Cities Opposes:

- Preempting local zoning decision-making authority on zoning, planning and land use.
- Prohibitions and restrictions on planned unit development (PUD) agreements.
- Restrictions on local housing development and financing tools.
- Policies that shift costs for infrastructure for new housing to existing taxpayers.
- Preempting local voter-approved rent control authority.



Thank
You

FOR YOUR KIND
EXPRESSION
OF SYMPATHY

City of Spring Lake Park:

HOPE YOU KNOW HOW MUCH
YOUR THOUGHTFULNESS IS
APPRECIATED.

Thank you so much for your
thoughtfulness in sending the
beautiful arrangement in memory
of Dan's father-in-law Terry. The
colors reminded us of hunting,
something very dear to him.

Thank you so much,
the family of Terry Ladd

North Metro TV

June 2022 Update

Program Production

In June, a total of **68 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **62:00:00 hours of new programming**.

- 22 programs were produced by the public
- 42 programs were produced by NMTV staff
- 4 programs were produced by City staff



Van Shoots

The HD production truck was utilized for 48:45:00 hours of production in June. The following events were produced live and/or recorded for additional playback:

- Baseball: 7AAAA QF: Duluth East vs. Blaine
- Softball: 5AAAA Championship: Maple Grove vs. Centennial
- Blaine High School Graduation
- Girls Lacrosse: 7A SF: Forest Lake vs. Centennial
- Boys Lacrosse: 7A SF: Duluth vs. Centennial
- Spring Lake Park Tower Days Parade
- Centennial High School Graduation
- Columbia Heights Jamboree Days Parade (Commercial production)
- Blaine Festival Parade



vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/stream 1 event. The vMix system requires significantly fewer staff members than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- Boys Lacrosse: 7A Final: Chisago Lakes vs. Centennial
- Blue Heron Kindergarten Graduation (Commercial production)



Most Viewed YouTube Van Shoot

Blaine High School Graduation
3,645 Views

VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
Columbo: One More Thing	Mini	74	10.25 hrs
King of the Cowboys 4 – John Wayne	Mini	20	1.75 hrs
King of the Cowboys 3 – Randolph Scott	Mini	58	3.75 hrs
King of the Cowboys 2 – Autry/Rogers	Mini	121	8.5 hrs
King of the Cowboys 1 – Strong and Silent	Mini	21	1.5 hrs
Great British Game Shows	Mini	19	.75 hrs
We Love Lucy: The Lucille Ball Story	Full	70	7 hrs
The Immortal Ingrid Pitt	Mini	321	16 hrs
The Oscars: 90 Years of the Academy Awards	Full	47	7.25 hrs
Tim Curry Horror Picture Show	Mini	25	1 hrs
Back to the Eighties: The Decade's Biggest...	Full	6	.5 hrs
James Bond: 50 Years of 007	Full	NA	NA
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	499	52 hrs
Superman: The Man of Steel on the Silver Screen	Full	NA	NA
The Fantastic Four on the Silver Screen	Mini	NA	NA
Christmas in Hollywood	Full	NA	NA
TV's Greatest Christmas Specials	Full	12	1.5 hrs
Chicago Christmas Classics	Mini	106	4.75 hrs
Let's Go Ghostbusters: Filmmation's Haunted Heroes	Mini	NA	NA
Monster Movies of the 40s and 50s	Full	239	16 hrs
Monster Movies of the 20s and 30s	Full	18	1.25 hrs
The Presidency on Film JQA to JFK	Full	NA	NA
Monstervision: The Legend of Joe Bob Briggs	Mini	19	1.25 hrs
The Cult of Caroline Munro	Mini	1212	50.5 hrs
The Marilyn Monroe Story	Full	NA	NA
Nick at Nite: A TV Viewer's Dream	Mini	20	.5 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	5	1.25 hrs
Hollywood Goes to War: World War II	Full	49	10.5 hrs
Come on Down: Game Shows of the 70s and 80s	Full	50	6.75 hrs
The Quiz Show Scandals and Other Game Shows...	Full	595	163.75 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico...	Full	70	5.25 hrs
Mary Pickford: The World's First Movie Star	Full	NA	NA
Hollywood Goes to the Dogs: Lassie, Benji...	Full	9	1.5 hrs
35 VOD Workshops		3,685 Total Views	375 Hours Viewed



Most Viewed YouTube Workshop

The Cult of Caroline Munro
1,212 Views

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,800	28,923	2,355	74	459,857
February	18,312	29,142	2,382	29	448,149
March	19,378	29,639	1,981.50	49	463,807
April	18,750	26,754	1,631.5	48	365,914
May	20,925	30,788	2,215.25	68	444,612
June	21,792	34,138	3,073	104	382,258
TOTAL:	117,957	179,384	13,638.25	372	2,564,597

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	4,665	6,102	1,681
February	4,121	10,999	1,945
March	5,916	11,617	976
April	10,913	16,299	611
May	13,815	15,970	1,030
June	5,440	10,253	1,040
TOTAL:	44,870	71,240	7,283

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

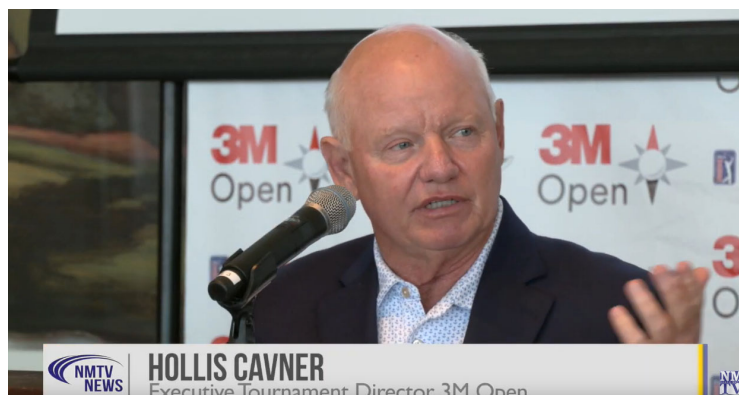
Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/Slides	Fees Paid
January	327.5	141	8	58	75	\$878.44
February	262.2	36	85	10	0	\$2,028.95
March	249.75	46	79	10	603	\$1,560.82
April	359.75	104	34	24	100	\$1,947.54
May	339.5	116	36	2	215	\$1,482.63
June	96.5	24	8	0	0	\$592.42
TOTAL:	1,538.75	443	242	104	993	\$8,490.80

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some June highlights include:

- Amazon Announcement Has Mixed Reactions in Centerville
- Lino Lakes Water Customers Could Soon Have Real Time Stats on Usage



- Centennial Grads Help Mark End of Era for Elementary School Principal
- Local Decision 2022 Races for Blaine City Council and Anoka County Filling Up
- US Blind Hockey Team Continues Push for Paralympics With Stop in Blaine
- Anoka County Leaders Examine Ways to Expand Broadband Internet Access to More Residents
- 3M Open Planners Work Around PGA Tour Suspensions to Plan Anoka County's Largest Annual Event
- Ham Lake Native Dedicates Memorial to His Friend Killed in Afghanistan, at Blaine Veteran's Park
- North Metro Residents Try to Stay Safe While Beating the Heat
- 3M Open Promoters Praise North Metro Leaders as Golf Tournament Returns to Blaine
- Blaine Marathon Runner Seeks to Run to Raise Awareness of Human Trafficking
- Blaine Restaurant Named One of 100 Best in Nation by DoorDash Customers
- USA Cup Back With Full International Slate of Teams Coming to Blaine
- Laborer's Training Center in Lino Lakes Helps Workers Find Careers
- Food Shelf Leaders Call This the "Hungriest Summer Ever"

In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,089 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be accessed through the northmetrotv.com website.



Most Viewed YouTube News Story

Blaine Restaurant Named One of 100 Best in Nation by DoorDash Customers
495 Views

Veteran Memorial Story Praise

One of the news stories produced by Rusty Ray in June was about the dedication of a memorial bench at Blaine Veteran's park. A Ham Lake native, Eric Bakken, dedicated the memorial to his friend, who was killed in combat, in Afghanistan. The family of the soldier killed came all the way from Micronesia for the dedication. Eric had this to say about the story Rusty produced. "...you guys did a fantastic job. Honestly, one of the better and well rounded ones I saw, and I wanted to say thank you! Great job!!"



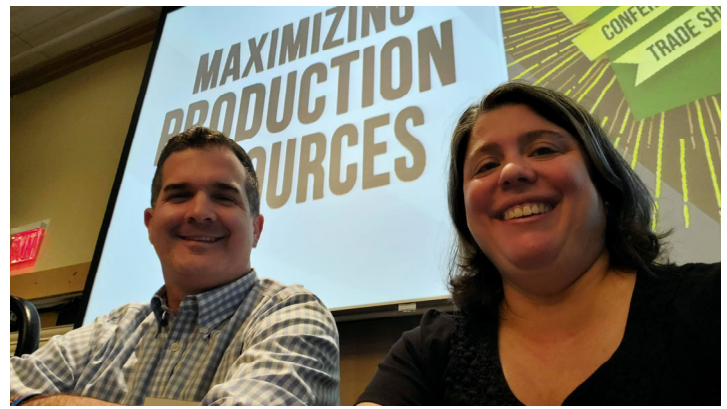
Summer Events

Summer is always a pretty busy time for us at North Metro TV. Spring high school sports wrap up, and we certainly cover any Blaine, Spring Lake Park or Centennial team that makes into tournament play. This year, high school coverage wrapped up in early June with the Centennial and Blaine High School graduations. Between the two, NMTV has received nearly 5,000 views on Youtube. Next up, city parades. In June, staff recorded the Spring Lake Park Tower Days and Blaine Festival parades. (We also recorded the Columbia Heights Jamboree Days parade, for a fee.) The parades have garnered close to 1,200 views. It will only get busier with USA Cup soccer and the 3M Open coming up in July. We also will be there to cover the Lino Lakes Blue Heron days events and Centerville's Fetes des Lacs celebration later this summer.



MACTA Conference Speakers

The annual Minnesota Association of Telecommunications Advisers (MACTA) took place on June 15th at the Bunker Hills Event Center. Danika Peterson and Rusty Ray were asked to be presenters for the Maximizing Production Resources session. They talked about the best ways to make use of the sometimes limited resources that PEG organizations have, and also gave tips about content production. They answered questions about any restrictions they had on their news production and also election coverage. There were some good sessions on closed captioning, franchising, legislative plans, and a fun on-camera coaching session.



Meet Ray Campos

While we were sad to see our part-time news reporter extraordinaire, Mike Johnson, retire...again...we are very happy to have Raymond Campos join the news team. He is a recent graduate of the University of Minnesota, with dreams of being an investigative or government reporter at some point in his career. Fun fact, Ray interned with ABC News during the Chauvin trial. In addition to working on stories for NMTV News, he will also be trained on several city systems for meeting coverage.



Closed Captioning Update

While we hoped to be up and running with our closed captioning service by the end of June, circumstances beyond our control have delayed us. Video Engineer, Matt Waldron, and Programming Coordinator, Michele Silvester, had all of the necessary equipment and software installed and ready to go....but we need a technician from Municipal Captioning to come to our facility to get Cablecast and Encaption working together. Summer conferences, vacations, and a rousing bout of COVID have messed things up a bit. Other things the Municipal Captioning technician needs to do include, creating a folder and process for open-captioning. In addition, we need to establish remote access for Michele to the ENCO and Cablecast units. Matt Waldron is working to establish the necessary VPN, but we may need to purchase a TeamViewer account, which is very ENCO friendly. We are very close. So close.

Snack Stars

Snack Stars is a program produced by Studio Manager, Eric Houston, along with support from NMTV's two part-timers who work with us through an Anoka County work/education program. It's a fun show where the two gentlemen sample various snacks and share their opinions regarding the snack. The show was designed to provide more television production and on-camera experience for our two friends. It seems that the series of shows has a fan base. A Lino Lakes resident sent us this comment regarding Snack Stars: "The Snack Stars is simply the most enjoyable show I have seen in a long time. How can you not love these two? They are AWESOME! I LOVE THESE GUYS!"



City Productions

In June, Municipal Producer, Trevor Scholl, completed five productions. The shows include two projects for the Blaine Police Department, two community event stories, and a cute kitten story that is hard not to watch. Trevor also provided technical support for a Blaine Facebook Town Hall. Completed programs include:

- Intro and Outro Update to the Blaine Level 3 POR Video, with Chief Podany



- Rehbein Transit Car Show and Hiring Event
- Blaine Police Department Camera Registration Program
- PlayNet Summer Recreation Program
- Kittens at Sea Life

New and ongoing projects include:

- Summer Mayor's Minutes
- Business profiles
- 3M Open
- Summer City festivals
- Photography for Centerville website
- Blaine Facebook live town halls

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him with ideas for new videos.

Public Access Programs

Title	Producer	Runtime
The Air Force: An Interview with Sgt. David Carlson	Eric Houston	00:19:03
Snack Stars	Eric Houston	00:24:01
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	01:50:28
Christ Lutheran Church (5 episodes)	Chance Amundson	04:43:08
Christ Lutheran WOW Worship	Chance Amundson	00:31:51
Christ Lutheran Story Time (4 episodes)	Chane Amundson	01:49:16
Lovepower (2 episodes)	Rick Larson	02:00:00
The Power of Love (2 episodes)	Rick Larson	01:00:00
Oak Park Community Church (4 episodes)	David Turnidge	02:35:56
22 New Programs		15:13:43 New Hours

NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (6/14/22)	T.J. Tronson	01:07:04
Anoka County Board Meeting (6/28/22)	T.J. Tronson	01:15:46
NMTC Meeting (6/15/22)	T.J. Tronson	00:20:27
NMTV News (3 episodes)	Danika Peterson/Rusty Ray	00:59:07
Kitties at Sea	Trevor Scholl	00:02:27
BPD Camera Registration Program	Trevor Scholl	00:03:13
Rehbein Transit Open House	Trevor Scholl	00:03:15
Playnet	Trevor Scholl	00:03:30
Level 3 POR Update With Chief Podany (Blaine Website Only)	Trevor Scholl	00:02:00
Baseball: 7AAAA QF: Duluth East/Blaine	Kenton Kipp/Ted Leroux	02:06:09
Softball: 5AAAA Championship: Maple Grove/Centennial	Kenton Kipp/Ted Leroux	01:48:58
Blaine High School Graduation	Kenton Kipp/Ted Leroux	01:35:08
Girls Lacrosse: 7A SF: Forest Lake/Centennial	Kenton Kipp/Ted Leroux	01:31:12
Boys Lacrosse: 7A SF: Duluth/Centennial	Kenton Kipp/Ted Leroux	01:31:02
Spring Lake Park Tower Days Parade	Kenton Kipp/Ted Leroux	00:45:19
Centennial High School Graduation	Kenton Kipp/Ted Leroux	01:34:29
Columbia Heights Jamboree Days Parade (Commercial Production)	Kenton Kipp/Ted Leroux	01:10:27
Blaine Festival Parade	Kenton Kipp/Ted Leroux	01:11:44
Boys Lacrosse: 7A Final: Chisago	Kenton Kipp/Ted Leroux	01:46:17

Lakes/Centennial		
Blue Heron Kindergarten Graduation (Fee)	Kenton Kipp/Ted Leroux	00:48:02
22 New Programs		19:45:36 New Hours

City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (6/6/22)	T.J. Tronson	01:35:01
Blaine Planning Commission Meeting (6/14/22)	T.J. Tronson	02:27:08
Blaine City Council Meeting (6/20/22)	Trevor Scholl	00:26:30
Blaine Natural Resources Conservation Board Meeting (6/21/22)	Trevor Scholl	01:19:38
Centerville Park & Rec Meeting (6/1/22)	John Murphy	02:34:05
Centerville Planning & Zoning Meeting (6/7/22)	John Murphy	02:08:37
Centerville City Council Meeting (6/8/22)	Teresa Bender	03:17:23
Centerville City Council Meeting (6/22/22)	Teresa Bender	01:26:59
Circle Pines Park Board Meeting (6/7/22)	Danika Peterson	00:05:35
Circle Pines City Council Meeting (6/14/22)	Patrick Willson	00:25:39
Circle Pines Utility Commission Meeting (6/15/22)	Patrick Willson	00:23:15
Circle Pines City Council Meeting (6/28/22)	Patrick Willson	01:01:16
Ham Lake City Council Meeting (6/6/22)	Matt Waldron	00:12:06
Ham Lake Planning Commission Meeting (6/13/22)	Patrick Willson	00:09:49
Ham Lake City Council Meeting (6/20/22)	Patrick Willson	01:03:23
Ham Lake Planning Commission Meeting (6/27/22)	Patrick Willson	00:27:53
Lexington City Council Meeting (6/2/22)	Lexington Staff	00:16:14
Lexington City Council Meeting (6/16/22)	Lexington Staff	00:42:12
Lino Lakes City Council Meeting (6/13/22)	Anne Serwe	00:36:01
Lino Lakes City Council Meeting (6/27/22)	Anne Serwe	00:16:40
Lino Lakes Environmental Board Meeting (6/29/22)	Anne Serwe	01:19:40
Spring Lake Park City Council Meeting (6/6/22)	Danika Peterson	02:39:48
Spring Lake Park City Council Meeting (6/20/22)	Danika Peterson/Zach Jester	01:57:47
Spring Lake Park Planning Commission Meeting (6/27/22)	Zach Jester/Danika Peterson	00:07:17
24 New Programs		26:59:56 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

Video Production



Municipal Producer, Trevor Scholl, completed five productions in June. The shows include two projects for the Blaine Police Department and two community event stories. In addition to those productions, Trevor provided technical support for a Blaine Facebook Town Hall. Programs were also produced by T.J. Tronson, Kenton Kipp, Danika Peterson, and Rusty Ray for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ June Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
BPD Camera Registration Program	Trevor Scholl	00:03:13
Rehbein Transit Open House	Trevor Scholl	00:03:15
Playnet	Trevor Scholl	00:03:30
Level 3 POR Update With Chief Podany (Blaine Website Only)	Trevor Scholl	00:02:00
Kitties at Sea	Trevor Scholl	00:02:27
Spring Lake Park Tower Days Parade	Kenton Kipp/Ted Leroux	00:45:19
Blaine Festival Parade	Kenton Kipp/Ted Leroux	01:11:44
NMTC Meeting (6/15/22)	T.J. Tronson	00:20:27
Anoka County Board Meeting (6/14/22)	T.J. Tronson	01:07:04
Anoka County Board Meeting (6/28/22)	T.J. Tronson	01:15:46

Some projects that Trevor is working on or is scheduled to produce include:

- Summer Mayor's Minutes
- Business profiles
- 3M Open
- Summer City festivals
- Photography for Centerville website
- Blaine Facebook live town halls

Equipment Consulting/Technical Support



Blaine

- No assistance required.

Centerville

- 6.1.22: Freelancer, John Murphy, reported that the audio was not working. Talked him through power cycling the correct AJA converter that leads to the Makito X. Audio started working.

Circle Pines

- 6.20.22: Speaker problems in the council chambers. Getting feedback. Walked Patrick through shutting down the system. Went to city hall later and it appears to be an amplifier. Z Systems replaced amp with new one.

Ham Lake

- 6.14.22: Met with Mike Raczkowski and Z Systems at the fire station. Working on turning the fire station into an emergency operations center.
- 6.24.22: Z system proposal for Ham Lake fire station came back.

Lexington

- No assistance required.

Lino Lakes

- No assistance required.

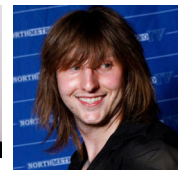
Spring Lake Park

- No assistance required.

All Cities

- June: Discovered Genesis access issue through the VGA access and DOS prompt. Had to create an access path to the server. Informed staff and Tightrope of ability to gain access. Tightrope was able to log in and commission the new servers.
- June: Replaced Flex 4 servers with new VIO servers. Had to reconfigure and create access path for each unit.
- 6.2. 22: Te-transferred old VOD database to new servers.
- 6.10.22: Discussed setting up the ENCO with Tightrope/ENCO staff.
- 6.15.22: ENCO installation and commissioning.

Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in June:

Title	Producer	Runtime
Blaine City Council Meeting (6/6/22)	T.J. Tronson	01:35:01
Blaine Planning Commission Meeting (6/14/22)	T.J. Tronson	02:27:08
Blaine City Council Meeting (6/20/22)	Trevor Scholl	00:26:30
Blaine Natural Resources Conservation Board Meeting (6/21/22)	Trevor Scholl	01:19:38
Centerville Park & Rec Meeting (6/1/22)	John Murphy	02:34:05
Centerville Planning & Zoning Meeting (6/7/22)	John Murphy	02:08:37
Centerville City Council Meeting (6/8/22)	Teresa Bender	03:17:23
Centerville City Council Meeting (6/22/22)	Teresa Bender	01:26:59
Circle Pines Park Board Meeting (6/7/22)	Danika Peterson	00:05:35
Circle Pines City Council Meeting (6/14/22)	Patrick Willson	00:25:39
Circle Pines Utility Commission Meeting (6/15/22)	Patrick Willson	00:23:15
Circle Pines City Council Meeting (6/28/22)	Patrick Willson	01:01:16
Ham Lake City Council Meeting (6/6/22)	Matt Waldron	00:12:06
Ham Lake Planning Commission Meeting (6/13/22)	Patrick Willson	00:09:49
Ham Lake City Council Meeting (6/20/22)	Patrick Willson	01:03:23
Ham Lake Planning Commission Meeting (6/27/22)	Patrick Willson	00:27:53
Lexington City Council Meeting (6/2/22)	Lexington Staff	00:16:14
Lexington City Council Meeting (6/16/22)	Lexington Staff	00:42:12
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Spring Lake Park Planning Commission Meeting (6/27/22)	Zach Jester/Danika Peterson	00:07:17
24 New Programs		26:59:56 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table

below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	183	209:57:26
Centerville	57	136:26:11
Circle Pines	155	65:19:25
Ham Lake	59	30:25:39
Lexington	93	46:27:31
Lino Lakes	64	50:09:32
Spring Lake Park	135	211:51:35
Totals:	746 Program Playbacks	750:37:19 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in June:

Blaine

- Transcoded and uploaded 3 videos to Carousel.
- Corrected problem with the date and time display that cropped up after the move from Carousel to Tightrope's new CG system.

Centerville

- Transcoded and uploaded 1 video to Carousel.

Circle Pines

- Transcoded and uploaded 1 video to Carousel.

Ham Lake

- Transcoded and uploaded 1 video to Carousel.
- Created 6 new Carousel graphics page.
- Corrected problem with the date and time display that cropped up after the move from Carousel to Tightrope's new CG system.

Lexington

- Transcoded and uploaded 1 video to Carousel.

Lino Lakes

- Transcoded and uploaded 2 videos to Carousel.

Spring Lake Park

- Transcoded and uploaded 1 video to Carousel.
- Created 6 new Carousel graphics page.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in June:

Blaine

- 4 meetings bookmarked and placed on VOD.

Centerville

- 4 meetings bookmarked and placed on VOD.

Circle Pines

- 4 meetings bookmarked and placed on VOD.

Ham Lake

- 4 meetings bookmarked and placed on VOD.

Lexington

- 2 meeting placed on VOD.

Lino Lakes

- 3 meetings bookmarked and placed on VOD.

Spring Lake Park

- 3 meetings bookmarked and placed on VOD

Administrative

Issues dealt with in June include finalizing the 2023 NMTC budget, wrapping up the metro-wide pay study, attending the annual MACTA conference and inching forward with the introduction of closed captioning.



2023 NMTC Budget Process

- Presented recommended budget to Operations Committee, Executive Committee and full Commission.
- The Commission approved the budget as presented.
- Wrote cover letter for budget.
- Sent all budget materials to cities for consideration by Councils.

Goals Progress

- Received all data for metro-wide pay study from participants.
- Completed benefits comparison spreadsheet.
- Collected job descriptions from participants.
- Collected all raw job/salary data in spreadsheet.
- Began to chart job/salary comparisons in spreadsheet.
- Requested additional information from some participants.
- Scheduled third staff meeting to discuss strategic plan.

- Attended annual MACTA conference. It was a pretty good one. Attended sessions on closed captioning, franchise renewal, legislative updates and learned how to be more comfortable on camera.

Closed Captioning

- ENCO system installed and commissioned.
- Waiting for Municipal Captioning technician to finalize captioning integration with Tightrope system. Many obstacles to this scheduling....

Miscellaneous

- Talked with Denise Webster regarding AARPA funds.
- Emailed Mike Bradley with AARPA questions.
- Provided Mark Statz with requested budget information.
- Sent auditor additional minutes.
- Sent invoice to Columbia Heights for parade coverage.
- Attended eNATOA webinar: Powerful Team Gets Results. I learned we have a pretty good process.
- Wrote minutes for Operations Committee, Executive Committee, and full Commission meetings.
- Received and documented monthly Comcast subscriber reports.
- Read June Legal Report.
- Read industry articles.

Daniel Buchholtz

From: Saint Paul Area Association of Realtors® <bwegscheid+spaar.com@ccsend.com>
Sent: Wednesday, July 13, 2022 3:01 PM
To: Daniel Buchholtz
Subject: SPAAR Housing Market Update, June 2022



HOUSING UPDATE

FROM THE SPAAR GOVERNMENT AFFAIRS TEAM

Good Afternoon,

Rising inflation, soaring home prices, and increased mortgage interest rates have combined to cause a slowdown in the U.S. housing market. To help quell inflation, which reached 8.6% as of last measure in May, the Federal Reserve raised interest rates by three quarters of a percentage point in June, the largest interest rate hike since 1994. Higher prices, coupled with 30-year fixed mortgage rates approaching 6%, have exacerbated affordability challenges and rapidly cooled demand, with home sales and mortgage applications falling sharply from a year ago. New Listings in the Twin Cities region decreased 6.7 percent to 7,901. Pending Sales were down 18.4 percent to 5,544. Inventory levels rose 9.8 percent to 8,020 units.

Quick Facts

- 15.4%

+ 8.6%

+ 9.8%

One-Year Change in
Closed Sales

One-Year Change in
**Median Sales
Price**

One-Year Change in
Homes for Sale

Prices continued to gain traction. The Median Sales Price increased 8.6 percent to \$380,000. Days on Market was up 5.0 percent to 21 days. Buyers felt empowered as Months Supply of Homes for Sale was up 23.1 percent to 1.6 months. With monthly mortgage payments up more than 50% compared to this time last year, the rising costs of homeownership have sidelined many prospective buyers. Nationally, the median sales price of existing homes recently exceeded \$400,000 for the first time ever, a 15% increase from the same period a year ago, according to the National Association of REALTORS®. As existing home sales continue to soften nationwide, housing supply is slowly improving, with inventory up for the second straight month. In time, price growth is expected to moderate as supply grows; for now, however, inventory remains low, and buyers are feeling the squeeze of higher prices all around.

Your Local Market Update can be found here:

<https://spaar.stats.showingtime.com/docs/lmu/x/SpringLakePark?src=map>

Best regards,

Becky Wegscheid

Government Affairs Director

Saint Paul Area Association of Realtors®

bwegscheid@spaar.com

Phone: 651-772-6350



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[Unsubscribe dbuchholtz@slpmn.org](mailto:dbuchholtz@slpmn.org)

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Sent by bwegscheid@spaar.com powered by



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Local Market Update – June 2022

A RESEARCH TOOL PROVIDED BY THE SAINT PAUL AREA ASSOCIATION OF REALTORS®



Spring Lake Park

0.0%

Change in
New Listings

+ 50.0%

Change in
Closed Sales

+ 18.2%

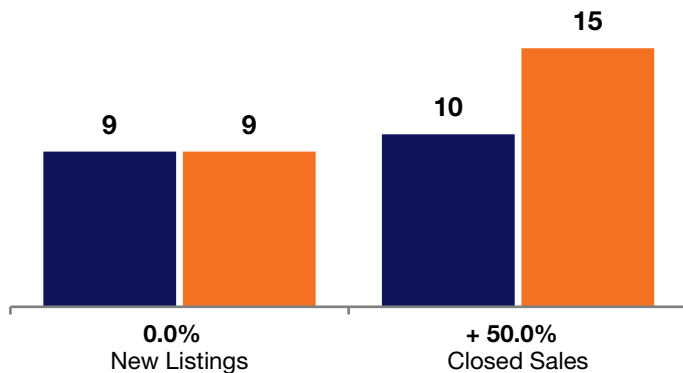
Change in
Median Sales Price

	June			Year to Date		
	2021	2022	+ / -	2021	2022	+ / -
New Listings	9	9	0.0%	53	64	+ 20.8%
Closed Sales	10	15	+ 50.0%	41	59	+ 43.9%
Median Sales Price*	\$275,000	\$325,000	+ 18.2%	\$270,000	\$305,900	+ 13.3%
Average Sales Price*	\$277,290	\$310,926	+ 12.1%	\$272,317	\$312,578	+ 14.8%
Price Per Square Foot*	\$180	\$203	+ 13.1%	\$161	\$185	+ 14.9%
Percent of Original List Price Received*	107.4%	105.7%	-1.6%	105.3%	104.0%	-1.2%
Days on Market Until Sale	12	8	-33.3%	12	22	+ 83.3%
Inventory of Homes for Sale	5	7	+ 40.0%	--	--	--
Months Supply of Inventory	0.5	0.7	+ 40.0%	--	--	--

* Does not account for seller concessions. | Activity for one month can sometimes look extreme due to small sample size.

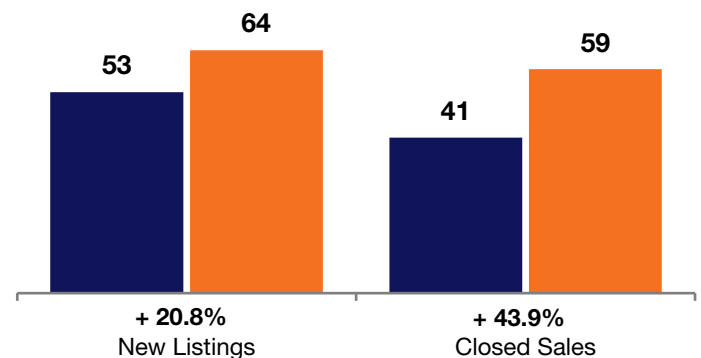
June

■ 2021 ■ 2022



Year to Date

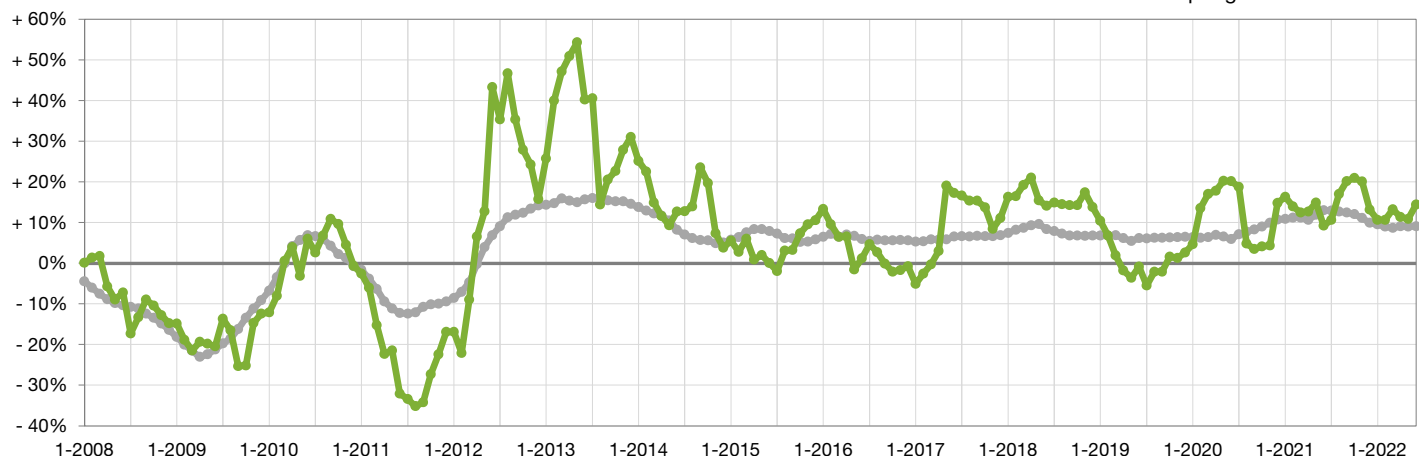
■ 2021 ■ 2022



Change in Median Sales Price from Prior Year (6-Month Average)**

16-County Twin Cities Region

Spring Lake Park



** Each dot represents the change in median sales price from the prior year using a 6-month weighted average. This means that each of the 6 months used in a dot are proportioned according to their share of sales during that period.



Phone: 763-780-2332
24-Hour Help Line/TTY: 763-780-2330
Fax: 763-780-9696
www.alexandrahouse.org

10065 – 3rd Street NE
Blaine, MN 55434

July 14, 2022

Mayor Robert Nelson
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

Dear Mayor Nelson,

Alexandra House respectfully requests that the City of Spring Lake Park allocate funds to support services provided to Spring Lake Park residents by our Community Programs. Alexandra House responds 24/7 to calls from the Spring Lake Park Police Department, Anoka County Sheriff's Office and Mercy Hospital-Unity Campus as part of your community's public safety and public health infrastructure. In addition, our Youth Services Program offers school-based advocacy, support groups, and prevention education at high schools throughout the Spring Lake Park School District.

Each year, we assist victims/survivors of domestic and sexual violence from the City of Spring Lake Park and beyond. We are the only agency providing these services in Anoka County. Our advocates assist Spring Lake Park residents to address their immediate crisis and safety needs and support them in moving beyond the violence to achieve long-term safety and independence.

While our services are free to those we serve, they are not without costs. The attached budget details services provided to Spring Lake Park residents in 2021, the cost to provide these services, and the unsecured revenue we need to fully fund those services. Your support means so much to us, now more than ever.

We are grateful for your continued support of our work. We could not do it without you! Please do not hesitate to contact me with any questions. I would welcome the opportunity to attend a city council meeting to discuss this funding request and respond to any questions you may have.

Thank you very much for your consideration.

Connie Moore
Executive Director

ALEXANDRA HOUSE, INC.	
City of Spring Lake Park	
Services Provided	Services Provided in 2021
Protection Order Filings	9
Civil Court Hearings	5
Legal Representation on OFPs	2
Civil Legal Information & Advocacy	102
Arrest/Non-Arrest Victim Follow up	2
Lethality Assessment Follow Up	11
Criminal Court Hearings, Information & Advocacy	201
Anoka County Family Violence Waiver	56
Elder Abuse Services	44
Child Care	1
Crisis Line	54
Crisis Intervention/Safety Planning	94
Sexual/Domestic Violence Information & Support	124
Food Shelf	4
Financial/Basic Needs Assistance	11
Education/Employment/Benefits	41
Youth Services - One on One Teen Advocacy	7
Youth Services - Lino Lakes Juvenile Shelter Groups	2
Youth Services - Classroom Presentations (5)	99
TOTAL	869
2023 Budget	Amount
Cost of Services Provided to City of Spring Lake Park	\$ 35,380
Revenue allocated from other sources	\$ 21,228
Unsecured Revenue	\$ 14,152